

January 18, 2021  
Oxford, Nebraska

A regular meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on January 18, 2021.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:02 P.M. and attendance was determined by Roll Call. Present were Keithen Hamilton, Scott Hamilton and Clint McQuiston. Absent: Chad Cunningham and Mike Minarik. Others present were Becky Calderone, Clerk/Treasurer, Duane Hoffman, Public Works Director, Patty Kier, Heather Linden and Nate Stineman.

Board Chairman McQuiston informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

**Consent Agenda:**

Minutes from the January 4, 2021 were tabled to the next meeting.

Claims for the period January 5 thru January 18, 2021 as follows:

**Village of Oxford:** Oxford Utilities \$4,641.16; Pinpoint Communications, Inc. \$107.71; Ag Valley Cooperative, Non-Stock \$511.05; Nebraska Department of Revenue \$52.21; AFLAC \$41.80; Bankcard Processing Center \$62.59; CALKINS LAW OFFICE \$208.00; CAMAS Publishing \$408.60; City of Holdrege \$1,710.24; Cornhusker Press \$84.95; Jerald Ray Dietz \$1,200.00; FYR-TEK, Inc. \$400.00; Bill Grossnicklaus \$70.87; Harlan County Clerk \$100.00; Jim's OK Tire, Inc. \$265.00; Matheson Tri-Gas, Inc. \$91.81; Olsson \$500.00; Oxford Postmaster \$55.00; Oxford Supermarket \$49.66; Public Safety Dive Services, LLC \$126.50; Ramaker & Associates, Inc \$500.00; Reliable Pest Control Services, Inc. \$71.00; S & W Auto Parts Company \$246.21; Wages \$3,007.66; Total \$14,512.02.

**Village of Oxford – Utilities:** Oxford Utilities \$1,818.97; Colonial Life \$297.99; Pinpoint Communications, Inc. \$202.54; Ag Valley Cooperative \$744.20; Federal Tax Deposit \$3,578.39; Principal Financial Group \$1,612.97; NE Child Support \$248.77; State and Local Sales & Use Tax \$5,146.24; AFLAC \$292.24; Bankcard Processing Center \$1,462.77; CAMAS Publishing \$80.00; City of Holdrege \$3,018.46; Department of Energy \$4,986.69; Ideal Laundry and Cleaners, Inc. \$86.44; Brent Keslar \$149.99; Layne Christensen Company \$750.00; Mid-Nebraska Individual Services \$300.00; Municipal Supply Inc of Nebraska \$165.71; NE Public Health Enviro Lab \$15.00; One Call Concepts Inc \$11.13; Oxford Postmaster \$110.00; Oxford Supermarket \$80.54; Reliable Pest Control Services, Inc. \$73.20; S & W Auto Parts Company \$705.91; Stamford Service LLC \$338.00; Titan Machinery – Holdrege \$137.70; Wages \$8,342.94; Total \$34,756.79.

Scott Hamilton made a motion to approve the claims seconded by Keithen Hamilton. Roll call. Voting in favor: Keithen Hamilton, Scott Hamilton and McQuiston. Opposed: None. Motion carried.

**Trustee Absences:** Scott Hamilton, January 4, 2021, tabled to the next meeting.

**2020 Fire Department Report:** Patty Kier gave her report for the calendar year of 2020, which includes number of fire and ems calls. Scott Hamilton made a motion to approve the report and issue a check for

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the calls to the department, seconded by Keithen Hamilton. Roll call. Voting in favor: Scott Hamilton, Keithen Hamilton and Clint McQuiston. Opposed: None. Motion carried.

Discussion with Golden Generation Center: Heather Linden and Nate Stineman came to hold a discussion with the board on using the Golden Generation Center as a designated disaster area for a meeting place. There was concern for costs from the Golden Generation Center if they opened to be a designated disaster location. Chairman McQuiston informed that the intent was more for a meeting place for people to gather if they were cut off from south side of Oxford and may need transportation. In the event of a natural disaster, there are governmental assistance that could help with reimbursements of certain costs. Hoffman brought up in the event of a power outage and lines were down, perhaps a portable generator could be brought in from the village to generate power at no cost to the center. The representatives also asked if the utility billing could be changed from a commercial rate to a residential rate. Not action was taken.

Minutes from January 9, 2020 from the planning and zoning commission: Trustee Keithen Hamilton made a motion to approve the minutes, seconded by Scott Hamilton. Roll call. Voting in favor: Scott Hamilton, Keithen Hamilton and McQuiston. Opposed: None. Motion carried.

**Sheriff's Report from Board on Health:** The board reviewed the reports submitted by Sheriff Brown.

**500 Odell:** Scott Hamilton made a motion to start the condemnation process, seconded by Keithen Hamilton, and has asked the clerk to forward on to the attorney to begin. Roll call. Voting in favor: Keithen Hamilton, Scott Hamilton and McQuiston. Opposed: None. Motion carried.

**205 W Bright:** Scott Hamilton made a motion to require the owner of the property to secure the building, making it inaccessible to anyone from the outside, due to broken windows, seconded by Keithen Hamilton. Roll call. Voting in favor: Scott Hamilton, Keithen Hamilton and McQuiston. Opposed: None. Motion carried. Clerk will forward on to the attorney to begin contact with the owner.

**810 Howell:** Scott Hamilton made a motion to start the condemnation process seconded by Keithen Hamilton and has asked the clerk to forward on to the attorney to begin the process. Roll call. Voting in favor: Keithen Hamilton, Scott Hamilton and McQuiston. Opposed; None. Motion carried.

**Clerk's Report:** Becky Calderone gave her clerk report, and a copy is available to the public and on file at the office of the Village Clerk.

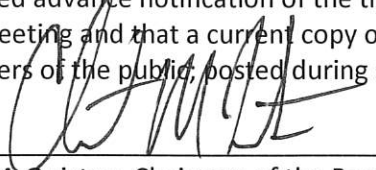
**Public Work's Director Report:** Duane Hoffman gave his report, and a copy is available to the public and on file at the Office of the Village Clerk.

There being no further business, the meeting adjourned by unanimous consent at 8:34 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on January 18, 2021 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material

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discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.



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Clint McQuiston, Chairman of the Board



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Becky Calderone, Village Clerk/Treasurer