

October 18, 2021  
Oxford, Nebraska

A regular meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on October 18, 2021.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:01 P.M. and attendance was determined by Roll Call. Present were Mike Minarik, Chad Cunningham, and Clint McQuiston. Absent: Keithen Hamilton and Scott Hamilton Other's present were Angie Mitchell, Duane Hoffman, Public Work's Director and Becky Calderone, Clerk/Treasurer.

Board Chairman McQuiston informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

**Consent Agenda:**

**Minutes from August 16, 2021, meeting:** Tabled to the next meeting  
Minutes from September 20, 2021 meeting: -Tabled to next meeting

**Minutes from October 4, 2021.**

**Claims for the period October 5, 2021, to October 18, 2021, as follows:**

**Village of Oxford:** State and Local Sales & Use Tax \$15.11; CAMAS Publishing \$75.70; Oxford Utilities \$5,404.56; AMGL \$2,700.00; Bankcard Processing Center \$75.84; Barco Municipal Products, Inc. \$428.60; Bound Tree Medical, LLC \$129.15; Buffalo Outdoor Power LLC \$383.98; CALKINS LAW OFFICE \$90.00; Island Supply Welding Co \$34.05; Jim's OK Tire, Inc. \$901.00; John Deere Financial \$582.01; LARM \$150.32; Matheson Tri-Gas, Inc. \$89.30; Public Safety Dive Services, LLC \$774.84; Verizon Wireless \$23.33; Wages \$2,118.67; Total \$13,976.46.

**Village of Oxford – Utilities:** Federal Tax Deposit \$3,317.70; Nebraska Child Support Payment Center \$248.77; Principal Financial Group \$1,808.76; State and Local Sales & Use Tax \$7,636.45; CAMAS Publishing \$80.00; Oxford Utilities \$2,399.30; AMGL \$3,600.00; Ross Aerni \$300.00; Bankcard Processing Center \$305.42; CHS Agri Service Center \$284.50; CenturyLink \$83.98; City of Holdrege \$3,303.88; Ideal Laundry and Cleaners, Inc. \$86.44; LARM \$237.35; Mid-Nebraska Individual Services \$300.00; Nebraska Public Health Environmental Lab \$68.00; Oxford Supermarket \$81.98; Railroad Management Company III, LLC \$313.34; Wages \$8,079.30; Total \$32,535.17.

Mike Minarik made a motion approve the minutes of October 4, 2021 and the claims in the consent agenda, seconded by Chad Cunningham. Roll call. Voting in favor: Mike Minarik, Chad Cunningham and Clint McQuiston. Opposed; None. Motion carried

**Trustee Absence:** Mike Minarik and Chad Cunningham August 16, 2021, tabled  
Mike Minarik and Keithen Hamilton September 20, 2021, tabled  
Keithen Hamilton, October 4, 2021 tabled

**ORDINANCE 462**

AN ORDINANCE TO ESTABLISH AND FIX THE COMPENSATION FOR THE LIBRARY EMPLOYEES OF THE VILLAGE OF OXFORD, NEBRASKA, FROM OCTOBER 1, 2021; TO PROVIDE FOR THE REPEAL OF ANY ORDINANCES IN CONFLICT HEREWITH; TO ORDER THE PUBLICATION OF ORDINANCE 462 IN PAMPHLET FORM; AND TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CHAIRPERSON AND BOARD OF TRUSTEES OF THE VILLAGE OF OXFORD, NEBRASKA:

Section 1. Pursuant to the authority of Section 2-106 of the Municipal Code of Oxford, Nebraska, the Chairperson and Trustees of Oxford, Nebraska, do hereby establish and fix the following compensation for the named employee of the Library Department of Village of Oxford, Nebraska.

Library Director	\$12.50 per hour
Library Assistant – Level 1	\$9.00 per hour
Library Assistant – Level 2	\$9.50 per hour

Section 2. The compensation for the above named employee(s) in the amounts herein above set forth shall be effective as of October 1, 2021

Section 3. Any and all other ordinances or sections thereof passed and approved prior to passage, approval and publication of this ordinance and in conflict with its provisions, are hereby repealed.

Section 4. This ordinance shall take effect and be in full force from and after its passage, approval, and publication in pamphlet form as required by law.

PASSED AND APPROVED THIS 18TH DAY OF OCTOBER 2021

McQuiston presented Ordinance 462 to establish and fix the salaries and compensation for the appointed offices and employees of the Village of Oxford. Mike Minarik moved to suspend the statutory rule requiring three readings. Chad Cunningham seconded. Roll Call. Voting in favor: Mike Minarik, Chad Cunningham and Clint McQuiston. Opposed: None. Motion carried.

Final reading of Ordinance 462 was presented by McQuiston. Thereupon, it was moved by Mike Minarik and seconded by Chad Cunningham that Ordinance 462 be passed and adopted. Roll Call. Voting in favor: Chad Cunningham, Mike Minarik, and Clint McQuiston. Opposed: None. Motion carried.

**Closing 300 Block of Ogden for Halloween festivities 10/31/2021:** Chad Cunningham made a motion to approve the closing of the 300 block of Ogden street for the Halloween festivities, seconded by Mike Minarik. Roll call. Voting in favor: Mike Minarik, Chad Cunningham and Clint McQuiston. Opposed: None. Motion carried.

**SVBD Bank Account:** Mike Minarik made a motion to close the Bank account at South Central State Bank, account No. 819-438, seconded by Chad Cunningham. Roll call. Voting in favor: Mike Minarik, Chad Cunningham and Clint McQuiston. Opposed: None. Motion carried.

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**Library minutes September 14, 2021 and October 1, 2021:** Mike Minarik made a motion to approve the minutes from the library board seconded by Chad Cunningham. Roll call. Voting in favor: Chad Cunningham, Mike Minarik and Clint McQuiston

**Clerk's Report:** The audit is scheduled for Tuesday October 19, 2021. The treasurer report and the investment report are available to the public and on file at the Office of the Village Clerk.

**Public Work's Director Report:** Duane Hoffman gave his report, and a copy is available to the public and on file at the Office of the Village Clerk.

There being no further business, the meeting adjourned by unanimous consent at 7:22 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on October 18, 2021 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.

  
Clint McQuiston, Chairman of the Board

  
Becky Calderone, Village Clerk/Treasurer