

October 4, 2021
Oxford, Nebraska

A regular meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on October 4, 2021.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:02 P.M. and attendance was determined by Roll Call. Present were Scott Hamilton, Mike Minarik, Chad Cunningham, and Clint McQuiston. Absent: Keithen Hamilton. Other's present were Angie Mitchell, Duane Hoffman, Public Work's Director and Becky Calderone, Clerk/Treasurer.

Board Chairman McQuiston informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

Consent Agenda:

Minutes from August 16, 2021, meeting: Tabled to the next meeting

Minutes from hearings and special meeting from September 9, 2021: Mike Minarik made a motion to approve the minutes from the hearings and meeting, seconded by Chad Cunningham. Roll call. Voting in favor: Chad Cunningham, Mike Minarik, and Clint McQuiston. Abstained; Scott Hamilton: Opposed: None. Motion carried.

Minutes from September 20, 2021: Scott Hamilton made a motion approve the minutes, seconded by Chad Cunningham. Roll call. Voting in favor: Scott Hamilton, Chad Cunningham and Clint McQuiston. Abstained: Mike Minarik. Opposed; None. Motion carried.

Claims for the period September 21 to October 4, 2021, as follows:

Village of Oxford: Verizon Wireless \$23.58; Steven Skylar Grossnicklaus \$125.00; Abree Karash \$125.00; Ashton Kirkendall \$125.00; Mackenzi Kring \$125.00; Shae Mitchell \$125.00; Lacy Rice \$125.00; Melanie Grossnicklaus \$142.79; Gerry Taylor \$56.95; Dallas Schelling \$318.71; Black Hills Energy \$132.70; Verizon Wireless \$7.02; AFLAC \$41.80; Ag Valley Cooperative \$1,379.42; Rob Bennett \$80.00; Buffalo Outdoor Power LLC \$28.92; Gary Dawson \$125.00; Eakes Office Solutions \$411.25; FYR-TEK, Inc. \$5,031.69; Furnas County Treasurer \$3,978.38; Great White Shredding \$4.00; Harlan County Health System \$1,000.00; Leonard C. Hoelting \$340.00; Husker Hardware LLC \$120.28; LARM \$33,550.72; Laser Works \$8.40; Matt Parrott & Sons Co \$450.66; Olsson \$350.00; Pinpoint Communications, Inc. \$107.58; Principal Life Insurance Company \$139.80; Reliable Pest Control Services, Inc. \$123.00; S & W Auto Parts Company \$222.68; Gale Shafer \$145.28; South Central State Bank \$578.97; Titan Machinery – Holdrege \$1,408.41; Philip A. McInturf \$800.00; Wages \$3,750.86; Total \$55,608.85.

Village of Oxford – Utilities: Federal Tax Deposit \$3,864.80; Nebraska Child Support \$248.77; Principal Financial Group \$1,835.61; State Tax W/H \$1,098.78; Oxford Turkey Days Committee \$137.50; Oxford Postmaster \$157.05; Oxford Postmaster \$22.51; Nikki Hartman \$432.76; Bill Mayo \$334.78; Black Hills Energy \$60.50; Kim Schoen \$64.19; Village of Oxford \$25.02; AFLAC \$325.24; ATC Communications \$82.78; Ag Valley Cooperative \$1,615.74; Department of Energy \$3,952.39; Great White Shredding \$16.00; Husker Hardware LLC \$108.43; LARM \$26,067.28; Matt Parrott & Sons Co \$494.18; One Call Concepts Inc \$12.31; Pinpoint Communications, Inc. \$202.02; Principal Life Insurance Company \$1,143.34; Reliable Pest Control Services, Inc \$63.00; S & W Auto Parts Company \$219.27; Credit Management Services Inc. \$47.69; Wages \$8604.03; Total \$51,235.97.

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Mike Minarik made a motion to approve the claims seconded by Scott Hamilton. Roll call. Voting in favor: Scott Hamilton, Chad Cunningham, Mike Minarik and Clint McQuiston. None. Motion carried.

Trustee Absence: Mike Minarik and Chad Cunningham August 16, 2021, tabled

Chad Cunningham made a motion to approve the absence of Scott Hamilton on September 9, 2021, seconded by Mike Minarik. Roll call. Voting in favor: Mike Minarik, Chad Cunningham and Clint McQuiston.. Abstained: Scott Hamilton. Opposed: none. Motion carried.
Mike Minarik and Keithen Hamilton September 20, 2021

The claim for a light tower on the old ambulance in the amount of \$2,800.00, Clerk will contact Fire Chief Grossnicklaus.

ORDINANCE 461

AN ORDINANCE TO ESTABLISH AND FIX THE SALARIES AND COMPENSATION FOR THE APPOINTED OFFICES AND EMPLOYEES OF THE VILLAGE OF OXFORD, NEBRASKA, FROM AND AFTER SEPTEMBER 20, 2021, AND CONTINUING UNTIL OTHERWISE CHANGED BY ORDINANCE; TO PROVIDE FOR THE REPEAL OF ANY ORDINANCES IN CONFLICT HEREWITH AND TO PROVIDE AN EFFECTIVE DATE BY ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM

BE IT ORDAINED BY THE CHAIRPERSON AND BOARD OF TRUSTEES OF THE VILLAGE OF OXFORD, NEBRASKA:

Section 1. Pursuant to the authority of Section 17-209 R. R. S. 1943 and Section 6-902 of the Municipal Code of Oxford, Nebraska, the Chairperson and Trustees of Oxford, Nebraska, do hereby establish and fix the following salary and compensation for the named appointed officers and employees of the Village of Oxford, Nebraska.

	Current wage/salary
Public Works Director	\$58,222.84/per year
Clerk/Treasurer	\$18.50/per hour
Office Assistant /Utility Clerk	\$14.00/per hour
Water/Wastewater Operator	\$22.00/per hour
Sanitation Dept. Head	\$20.78/per hour
Street Dept. Head	\$20.22/per hour
Lineman	\$15.65/per hour
Cemetery Sexton	\$12,000.00/per year
Cemetery Assistant	\$500.00/ per year
Janitorial Service	\$10.65/per hour
EMS Ambulance Personnel	\$10.00 per run
EMS Ambulance - EMT	\$15.00 per run
Library Director	\$12.00/per hour
Library Assistant Level 1	\$8.50/per hour
Library Assistant Level 2	\$9.00/per hour
Board Chairman	\$75.00 per meeting
Board Trustee	\$50.00 per meeting
Zoning Administrator	\$15.00/ per hour

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Park Employee	\$11.67/ per hour
Pool Manager	\$9.75/per hour
Assistant Manager	\$9.00/per hour
3 rd Year Guard	\$8.50/per hour
2 nd Year Guard	\$8.25/per hour
1 st Year Lifeguard	\$8.00/per hour

Section 2. The salaries and compensation for the above named appointed officers and employees in the amounts herein above set forth shall be, and are effective from and after September 20, 2021.

Section 3. The salaries and compensation for the above named appointed officers and employees in the amounts herein above set forth shall be in effect for the current appointed officers and employees as of September 20, 2021. Compensation for any and all newly appointed officers or employees for the Village of Oxford hired after September 20, 2021 shall be established at a duly called open meeting of the Board of Trustees at the time of appointment or date of hire.

Section 4. Any and all other ordinances or sections thereof passed and approved prior to passage, approval and publication of this ordinance and in conflict with its provisions, are hereby repealed.

Section 4. This ordinance shall take effect and be in full force from and after its passage, approval, and publication in pamphlet form in the office of the Village Clerk/Treasurer on September 20, 2021 .

PASSED AND APPROVED THIS 4TH DAY OF OCTOBER, 2021.

McQuiston presented Ordinance 461 to establish and fix the salaries and compensation for the appointed offices and employees of the Village of Oxford. There being no public discussion, Scott Hamilton moved to suspend the statutory rule requiring three readings. Minarik seconded. Roll Call. Voting in favor: Mike Minarik, Scott Hamilton, Chad Cunningham and Clint McQuiston. Opposed: None. Motion carried.

Final reading of Ordinance 461 was presented by McQuiston. Thereupon, it was moved by Scott Hamilton and seconded by Chad Cunningham that Ordinance 461 be passed and adopted. Roll Call. Voting in favor: Chad Cunningham, Mike Minarik, Scott Hamilton and Clint McQuiston. Opposed: None. Motion carried.

Library Wage Ordinance 462: Wage Ordinance 461 passed, and included current library wages. No action needed at this time. The Library Board is still trying to fill positions, and may find a need to make additional wage adjustments in the near future.

Harlan County Health System: Discussion on hours of service being provided at the medical clinic in Oxford. Chairman McQuiston will contact Harlan County Health to ask to come to a meeting. Clerk will provide Chairman with a copy of the agreement between the village of Oxford and Harlan County Health, and the amendment when the provider payment was changed.

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Southwest Nebraska Land Bank: The law firm is waiting for McCook City Council to review the initial draft of the Southwest Nebraska Land Bank Interlocal Agreement, and to present an amount they would be able to contribute, which will allow the firm to be able to give other communities a more concrete amount to consider as their initial contribution.

Fuel Adder Report: Increase of 30 cents for next quarter.

Owner Occupied Housing Rehab Project: The administrator sent list of lead safe contractors to the individuals who have qualified for the project. Clerk will get clarification if the contractor has to be lead safe if the house that was tested did not have any lead.

Clerk's Report: There was no clerk report this period.

Public Work's Director Report: Duane Hoffman gave his report, and a copy is available to the public and on file at the Office of the Village Clerk.

There being no further business, the meeting adjourned by unanimous consent at 7:32 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on October 4, 2021 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.


Clint McQuiston, Chairman of the Board


Becky Calderone, Village Clerk/Treasurer