

November 15, 2021  
Oxford, Nebraska

A regular meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on November 15, 2021.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:08 P.M. and attendance was determined by Roll Call. Present were Mike Minarik, Scott Hamilton, Keithen Hamilton, and Clint McQuiston. Absent: None. Others present were Virginia Stinson, Kristi Quinn, Angie Mitchell, Duane Hoffman, Public Work's Director and Becky Calderone, Clerk/Treasurer.

Board Chairman McQuiston informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

**Consent Agenda:**

**Minutes from November 5, 2021:**

**Claims for the period November 5, 2021, to November 15, 2021, as follows:**

**Village of Oxford:** Susan Shafer \$78.68; Ag Valley Cooperative, Non-Stock \$988.81; CAMAS Publishing - \$273.13; Central States Aggregate LLC \$306.82; Leonard C. Hoelting \$260.00; Pinpoint Communications, Inc \$107.58; S & W Auto Parts Company \$328.23; Gale Shafer \$20.00; Furnas County Clerk \$20.00; Oxford Utilities \$3,468.23; State and Local Sales & Use Tax \$91.24; Bankcard Processing Center \$55.19; Jerald Ray Dietz \$1,200.00; Jeff Hall \$25.00; Image Tech & Printing \$170.38; Matheson Tri-Gas, Inc. \$91.81; Oxford Postmaster \$58.00; Oxford Supermarket \$16.00; SYNCB/AMAZON \$200.56; Southern Valley Schools \$962.50; State Treasurer \$36.60; Total \$8,758.76 .

**Village of Oxford – Utilities:** Ag Valley Cooperative, Non-Stock \$1,529.63; CHS Agri Service Center \$1,157.20; Jonathan Campbell \$300.00; Core & Main LP \$396.52; Department of Energy \$3,880.92; Ideal Laundry and Cleaners, Inc. \$86.44; Mid-Nebraska Individual Services \$300.00; One Call Concepts Inc \$8.84; Pinpoint Communications, Inc. \$202.02; S & W Auto Parts Company \$245.62; Share Corporation \$375.40; Oxford Utilities \$1,651.84; State and Local Sales & Use Tax \$4,866.30; Bankcard Processing Center \$698.18; Becky Calderone \$58.69; City of Holdrege \$2,578.65; Heath Hammond \$1,116.35; William Hays \$100.00; M.E.A.N. \$250.00; NDEE - \$345.00; Nebraska Truck Center, Inc. \$800.79; Oxford Postmaster \$116.00; Oxford Supermarket \$130.65; Share Corporation \$330.15; Total \$21,525.19.

Mike Minarik made a motion approve, the consent agenda, seconded by Scott Hamilton. Roll call. Voting in favor: Mike Minarik, Scott Hamilton, Chad Cunningham, Keithen Hamilton and Clint McQuiston. Opposed; None. Motion carried

**Trustee Absence:** NONE

**Request to forgive late fees:** Virginia Steenson from Duncan, Walker, Schneker & Daake asked for the penalties and late fees to be removed as they did not receive their bill in a timely manner. Keithen Hamilton made a motion to honor the request, seconded by Chad Cunningham. Roll call. Voting in favor:

November 15, 2021  
Oxford, Nebraska

Scott Hamilton, Chad Cunningham, Mike Minarik, Keithen Hamilton and Clint McQuiston. Opposed: None. Motion carried.

**Food Pantry:** Duane Hoffman spoke with Susan Rhynalds and gave her permission to remove the heating fixtures and put them in the back room, and advised to go ahead with their shelving, as it could always be removed if they move to a new location later.

Chairman McQuiston said we need to figure out where a building could go that would house the physical therapy, food pantry, medical clinic, pharmacy, and a couple of offices.

**Proposals for Village Attorney:** the board reviewed the two proposals for Village Attorney. The question was asked if we could have two. Clerk will see what other towns have done regarding hiring more than one attorney. Chairman McQuiston will speak to our current attorney and the other proposal to see if this could be something we could work out.

**Kristi Quinn with the CEC:** Kristi had questions to board regarding alleys. It was discussed that the actual location of the alley lines would need to be determined when assessing if someone was parking in the alley before a vehicle should be towed. The power poles can be used as a guide when they are present. Duane Hoffman said the poles are in the alleys, and the gas meters are usually on the person's property. Kristi commented that several alleys that need to be worked on as far as holes. Junk vehicles were talked about. The abatement procedure would cover this, as it allows for the person being charged to contest and request a hearing with the board. Junk in someone's yard would be dealt with in the same manner.

**Agreement for Professional Services with Olsson:** the board reviewed the agreement. Scott Hamilton made a motion to approve the agreement with Olsson, seconded by Chad Cunningham. Roll call. Voting in favor: Keithen Hamilton, Scott Hamilton, Chad Cunningham, Mike Minarik and Clint McQuiston. Opposed: None. Motion carried.

**Resolution 2021-11-15:** Scott Hamilton made a motion to approve the resolution for the signing of the Year End Certification of the Street Superintendent, seconded by Keithen Hamilton. Roll call. Voting in favor: Mike Minarik, Chad Cunningham Scott Hamilton, Keithen Hamilton and Clint McQuiston. Opposed: None. Motion carried.

**Library Minutes 11-4-2021:** Chad Cunningham made a motion to approve the library board minutes, seconded by Mike Minarik. Roll call: Voting in favor: Chad Cunningham, Scott Hamilton, Keithen Hamilton, Mike Minarik and Clint McQuiston. Opposed: None. Motion carried.

**Interlocal Agreement with Oxford, Furnas, and Harlan County:** Mike Minarik made a motion to approve the interlocal law enforcement cooperation agreement between, Furnas County, Village of Oxford, and Harlan County, seconded by Keithen Hamilton. Roll call. Voting in favor: Scott Hamilton, Mike Minarik, Keithen Hamilton, Chad Cunningham and Clint McQuiston. Opposed: none. Motion carried.

**Year End Gifts:** Mike Minarik made a motion to approve the year end gifts, except for those who did not finish the season or the year, but to also include the gift Sandy Dawson would have received to be given to Gary Dawson, seconded by Keithen Hamilton. Roll call. Voting in favor: Chad Cunningham, Scott Hamilton, Keithen Hamilton, Mike Minarik and Clint McQuiston. Opposed: None. Motion carried.

November 15, 2021  
Oxford, Nebraska

**Clerk's Report:** Becky Calderone gave her clerk's report to the board. The board reviewed the treasurer and investment reports, and a copy is on file at the Office of the Village Clerk.

**Public Work's Director Report:** Duane Hoffman gave his report, and a copy is available to the public and on file at the Office of the Village Clerk.

There being no further business, the meeting adjourned by unanimous consent at 8:04 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on November 15, 2021 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.

  
Clint McQuiston, Chairman of the Board

  
Becky Calderone, Village Clerk/Treasurer