

November 16, 2020
Oxford, Nebraska

A regular meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on November 16, 2020.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:12 P.M. and attendance was determined by Roll Call. Present were Clint McQuiston, Scott Hamilton, Mike Minarik and Neal McInturf. Absent: Chad Cunningham. Others present were Becky Calderone, Clerk/Treasurer, Duane Hoffman, Public Works Director and Angie Mitchell.

Board Chairman McInturf informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

Consent Agenda:

Hamilton made a motion to approve the minutes from the October 19, 2020 meeting, seconded by McQuiston. Roll call. Voting in favor: Minarik, McQuiston and McInturf. Abstained: Minarik. Opposed: None. Motion carried.

Claims for the period October 20 to November 16, 2020 as follows:

Village of Oxford CenturyLink \$83.98; Black Hills Energy \$180.42; Jerald Ray Dietz \$550.00; FYR-TEK, Inc. \$438.12; Furnas County Treasurer \$3,862.50; Great White Shredding \$4.00; Harlan County Health System \$1,000.00; Hometown Leasing \$282.83; Image Tech & Printing \$31.00; Island Supply Welding Co \$179.96; Pinpoint Communications, Inc. \$107.48; Principal Life Insurance Company \$138.24; South Central State Bank \$578.97; Verizon Wireless \$7.02; CASH \$27.80; Oxford Utilities \$3,603.97; Furnas County Clerk \$40.00; Harlan County Clerk \$10.00; State and Local Sales & Use Tax \$3.32; AFLAC \$41.80; Ag Valley Cooperative, Non-Stock \$478.69; Barco Municipal Products, Inc. \$435.93; Bound Tree Medical, LLC \$133.21; Heath Hammond \$72.14; Leonard C. Hoelting \$260.00; Matheson Tri-Gas, Inc. \$91.81; Nebraska Municipal Clerks' Association \$50.00; Reliable Pest Control Services, Inc. \$71.00; S & W Auto Parts Company \$211.48; Stewart Tree Service and landscape \$1,500.00; Wages \$6,609.31; Total \$21,084.98.

Village of Oxford – Utilities AFLAC \$292.24; Ag Valley Cooperative, Non-Stock \$809.58; ATC Communications \$56.30; Becky Calderone \$85.68; Bee Biz Inc \$400.00; Black Hills Energy \$120.70; BOKF, NA \$53,503.75; CAMAS Publishing \$80.00; Christina Bushnell Morris \$300.00; City of Holdrege \$2,350.53; Colonial Life \$198.66; Department of Energy \$3,709.92; Federal Tax Deposit \$7,215.95; Garrett Tires & Treads \$30.00; Great White Shredding \$16.00; Holdrege Auto Parts, Inc. \$68.82; Husker Hardware LLC \$49.22; Ideal Laundry and Cleaners, Inc. \$86.44; Image Tech & Printing \$46.50; Jessica Bearfoot \$400.00; Kearney Towing & Repair Center Inc \$830.00; Leonard C. Hoelting \$12.00; Midlands Contracting \$33,654.00; Mid-Nebraska Individual Services \$300.00; Municipal Supply Inc of Nebraska \$230.48; Ne Child Support \$497.54; Nebraska Truck Center, Inc. \$143.33; One Call Concepts Inc \$17.70; Oxford Postmaster \$150.77; Oxford Utilities \$2,003.62; Pinpoint Communications, Inc. \$201.62; Principal Financial Group \$3,274.92; Principal Life Insurance Company \$1,120.05; Pro Building Supply Inc \$184.95; Reliable Pest Control Services, Inc. \$73.20; Rich Kuck \$100.00; Rob Bennett \$240.00;

November 16, 2020
Oxford, Nebraska

S & W Auto Parts Company \$81.35; Share Corporation \$319.66; Stamford Service LLC \$380.00; State and Local Sales & Use Tax \$4,859.86; State Tax W/H \$1,062.87; Svoboda's Ace Hardware \$19.18; Trav's Treasures, Inc. \$168.95; Walking A Surveying \$331.25; Wesco Receivables Corp. \$3,567.38; Wages \$16,750.99; Total \$140,396.37.

McQuiston made a motion to approve the consent agenda seconded by Hamilton. Roll call. Voting in favor: McQuiston, Minarik, Hamilton and McInturf. Opposed: None. Motion carried.

Trustee Absences: Hamilton made a motion to approve the absence of Mike Minarik and Chad Cunningham on October 19, 2020, seconded by McQuiston. Roll call. Voting in favor: Hamilton, McQuiston and McInturf. Abstained: Minarik. Opposed: none. Motion carried.

Cemetery Minutes 10/7/2020: Minarik made a motion to approve the cemetery minutes as presented, seconded by Hamilton. Roll call. Voting in favor: Minarik, McQuiston, Hamilton and McInturf. Opposed: None. Motion carried.

COVID Sick Leave Policy: McQuiston made a motion to approve the mandated government COVID Sick Leave Policy through 12/31/2020, seconded by Minarik. Roll call. Voting in favor: Hamilton, Minarik, McQuiston and McInturf. Opposed: None. Motion carried.

RESOLUTION 2020-11-16

WHEREAS, the Village of Oxford has provided weed and or nuisance abatement for cost to the residents of Oxford; and,

WHEREAS, some costs have not been recovered and are now considered to be delinquent; and,

WHEREAS, Ordinance 3-404 of the Oxford Village Municipal Code state that any delinquent or unpaid expenses shall (a) Levy and assess the costs and expenses of the work upon the lot or piece of ground so benefited in the same manner as other special taxes for improvements are levied and assessed (b) recover in a civil action the costs and expenses of the work performed.

NOW, THEREFORE, BE IT RESOLVED, by the Chairman and the Board of Trustees of the Village of Oxford, Nebraska:

That the following amounts be assessed to the following properties in Furnas County, Nebraska.

\$70.00 Gordon Thomas Parcel # 4415.00 410 Ewing
N 12 1/2' of LT 20 & all LT21 & 22 BLK 25, OT Oxford, Furnas County, Nebraska

\$400.00 Charles Moore Parcel #4247.00 810 Howell St
LT 13 BLK5 OT Oxford, Furnas County, Nebraska

\$500.00 Dennis Jauken Parcel # 4351.00 511 Odell St
LT 1 & 2 BLK 20 OT Oxford, Furnas County, Nebraska

\$200.00 Dan Luczak Parcel # 4594.00 404 W Derby
PT OF LT 1 & PT of Alley Park Subdivision Oxford, Furnas County, Nebraska

That the Village Clerk shall certify with the Furnas County Clerk the amounts due from each property.

THIS RESOLUTION PASSED AND APPROVED THIS 16TH DAY OF November, 2020.

Hamilton made a motion to approve resolution 2020-11-16, seconded by Minarik. Roll call. Voting in favor: Minarik, Hamilton, McQuiston and McInturf. Opposed: None. Motion carried.

Hazard Mitigation Plan: Hoffman reviewed the Hazard Mitigation Plan with the board asking for their input. Hoffman asked for their notes to be turned in by November 30 so he can compile them. Clerk Calderone will send a copy to Fire Chief Grossnicklaus and ask for him to give his input to Hoffman as well.

Resolution 2020-11-16 (2): Hamilton made a motion to approve the resolution for the year end certification of city street superintendent for 2020, seconded by Minarik. Roll call. Voting in favor: McQuiston, Minarik, Hamilton and McInturf. Opposed: None. Motion carried.

Renewal of Agreement for Street Superintendent and Engineering Services: Minarik made a motion to approve the renewal of agreement for street superintendent and engineering services, seconded by Hamilton. Roll call. Voting in favor: Hamilton, McQuiston, Minarik and McInturf. Opposed: None. Motion carried.

RESOLUTION #2020-11-16 (3)

A RESOLUTION ESTABLISHING A POLICY FOR THE EXPENDITURE OF PUBLIC FUNDS FOR RECOGNITION OF, AND AWARDS GIVEN TO ELECTED OR APPOINTED OFFICIALS, EMPLOYEES, OR VOLUNTEERS, INCLUDING PERSONS SERVING ON LOCAL BOARDS OR COMMISSIONS OF THE VILLAGE OF OXFORD, NEBRASKA.

WHEREAS, pursuant to the Local Government Miscellaneous Expenditure Act, Oxford Village Board of Trustees deems it in the best interest of the Village of Oxford to adopt, by Resolution, a policy for the expenditure of public funds for recognition dinners, plaques, certificates of achievement, or items of value awarded to elected or appointed officials, employees, or volunteers, including persons serving on local boards or commissions of the Village of Oxford

BE IT THEREFORE RESOLVED, by the Chairperson and Board of Trustees of the Village of Oxford, Nebraska, that:

Recognition dinner. One recognition dinner each year may be held for elected and appointed officials, employees, or volunteers of the Village. The maximum cost per person for such dinner shall not exceed twenty-five dollars. An annual recognition dinner may be held

November 16, 2020
Oxford, Nebraska

separately for employees of each department or separately for volunteers, or any of them in combination.

Awards. The expenditure of public funds for plaques, certificates of achievement, or items of value awarded to elected or appointed officials, employees, or volunteers, including persons serving on local boards or commissions of the Village of Oxford, Nebraska shall be set at an amount not to exceed fifteen dollars for each full year of service, and may be awarded no more frequently than every five years anniversary of service with the Village (e.g., five years = \$75, ten years = \$150, fifteen years = \$225, etc.).

Nothing herein shall authorize the expenditure of public funds to pay for any expenses incurred by a spouse or guest of an elected or appointed official, employee, or volunteer unless the spouse or guest is also an elected or appointed official, employee, or volunteer of the Village.

PASSED AND APPROVED THIS 16TH DAY NOVEMBER OF 2020.

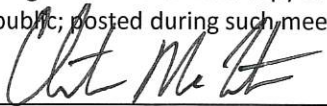
Hamilton made a motion to approve resolution 2020-11-16 (3), seconded by McQuiston. Roll call. Voting in favor: Minarik, Hamilton, McQuiston and McInturf. Opposed: none.

Clerk's Report: We are working on cleaning and re-organizing the Village Office. Will keep up with the board and re-visit continuing to keep the office closed or possible re-opening the doors to the public at the next board meeting. There have been 11 applications handed out for the owner occupied housing rehab program. These applications have a deadline of November 30, 2020. We are waiting on the title company for a closing date on the property on Oak Street. Clerk has been working on creating a welcome pack with pertinent information for new board members. The Village Board reviewed the treasurer and investment reports, which are on file at the Office of the Village Clerk.

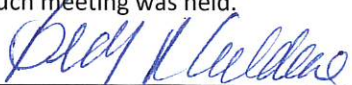
Public Work's Director Report: Duane Hoffman's report was available to the board for review and is on file at the Office of the Village Clerk.

There being no further business, the meeting adjourned by unanimous consent at 8:40 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on November 16, 2020 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.



Chairman of the Board



Becky Calderone, Village Clerk/Treasurer