

December 5, 2022
Oxford, Nebraska

A regular meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on December 5, 2022.

Notice of the meeting was given in advance by posting in three prominent places in the Village, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:00 P.M. and attendance was determined by Roll Call. Present were Chad Cunningham, Mike Minarik, Scott Hamilton, Keithen Hamilton and Clint McQuiston. Absent: None. Others present were Becky Calderone, Clerk/Treasurer and Duane Hoffman, Public Works Director, and Angie Mitchell, Valley Voice.

Board Chairman McQuiston informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

REORGANIZATIONAL MEETING:

The floor was opened for nominations for Chairman of the Board for the term of December 5, 2022 thru December 11, 2023. Mike Minarik was nominated for Chairman. No other nominations were made, and Chad Cunningham asked to cease nominations. 5 votes were recorded for Mike Minarik. Mike Minarik was elected Chairman.

Nominations were opened for Vice-Chairman. Scott Hamilton and Clint McQuiston were nominated for Vice Chairman. Two votes were recorded for Scott Hamilton, and two votes were recorded for Clint McQuiston. Abstained: Clint McQuiston. A tie caused a re-vote. One vote was recorded for Scott Hamilton, three votes were recorded for Clint McQuiston. Abstained: Clint McQuiston. Clint McQuiston was elected vice-chairman.

Chairman Minarik proposed to approve the re-appointments to the following positions:

Clerk/Treasurer: Becky Calderone
Public Works Director: Duane Hoffman
Village Attorney: Richard Calkins and Taylor Le' Heurix
Certified Street Superintendent: Jess Hurlbert
Village Engineer: Olsson Associates
Village Pension Plan: Mike Minarik and William Mayo
Representatives to NMPP, MEAN and Ace: Duane Hoffman and Mike Minarik as Alternate
Zoning Administrator: Barb Knuth
Board of Health: Mike Minarik, Clint McQuiston, Sheriff Brown and Hallie Booe
Official Newspaper for Publication: Valley Voice

Scott Hamilton made a motion to approve the appointments, seconded by Chad Cunningham. Roll call. Voting in favor: Chad Cunningham, Scott Hamilton, Keithen Hamilton, Clint McQuiston and Mike Minarik.

Hiring Committee for Swimming Pool: Keithen Hamilton made a motion to approve Scott Hamilton and Chad Cunningham, seconded by Clint McQuiston. Roll call. Voting in favor: Clint McQuiston, Scott Hamilton, Chad Cunningham, Keithen Hamilton and Mike Minarik. Opposed: None. Motion carried.

Consent Agenda:

Minutes from the November 7, 2022 regular meeting. Clint McQuiston made a motion to approve the minutes, seconded by Scott Hamilton. Roll call. Voting in favor: Scott Hamilton, Clint McQuiston and Mike Minarik. Abstained: Chad Cunningham and Keithen Hamilton. Opposed; none. Motion carried.

Minutes from the November 21, 2022 regular meeting. Scott Hamilton made a motion to approve the minutes, seconded by Keithen Hamilton. Roll call. Voting in favor: Clint McQuiston, Scott Hamilton, Chad Cunningham and Keithen Hamilton. Abstained: Mike Minarik. Opposed: none. Motion carried.

Claims for the period November 22, 2021 through December 5, 2022:

Village of Oxford Claims Furnas County Clerk \$70.00; Oxford Rural Fire Protection District \$852.89; AFLAC \$62.70; Black Hills Energy \$183.57; Oxford Fire and Rescue \$4,430.00; Credit Management Services Inc. \$101.04; Principal Life Insurance Company \$141.79; CASH \$10.07; Oxford Rural Fire Protection District \$1,504.21; Oxford Chamber of Commerce \$1,575.00; ATC Communications \$4.95; Ag Valley Coop \$255.63; The Valley Voice \$190.87; Furnas County Treasurer \$4,097.73; Great White Shredding \$5.30; Harlan County Register of Deeds \$100.00; Heartland Clerk's Association \$10.00; Husker Hardware LLC \$90.35; Landmark Imp \$69.81; Oxford Postmaster \$60.00; Reliable Pest Control Services, Inc. \$84.00; Gale Shafer \$204.05; Share Corporation \$210.00; Village of Oxford \$35,705.16; Wages \$2,256.22; Total \$52,275.34.

Village Of Oxford Utility Claims: AFLAC \$487.86; Black Hills Energy \$739.01; Federal Tax Deposit \$3,012.16; Principal Financial Group \$1,640.88; State Tax W/H \$1,655.48; Nebraska Child Support \$248.77; Black Hills Energy \$35.05; Colonial Life \$297.99; Principal Life Insurance Company \$1,169.94; NDEE - FISCAL SERVICES \$10,551.83; BOKF, NA \$57,780.00; Oxford Chamber of Commerce \$1,300.00; ATC Communications \$77.83; Ag Valley Coop \$2,568.38; The Valley Voice \$80.00; Department of Energy \$5,301.58; Dutton-Lainson Company \$1,430.94; Great White Shredding \$21.20; Husker Hardware LLC \$5.87; Ideal Laundry and Cleaners, Inc. \$95.96; Mid-Nebraska Individual Services \$300.00; Municipal Supply Inc of Nebraska \$56.72; Nebraska Public Health Environmental Lab \$204.00; One Call Concepts Inc \$5.98; Oxford Postmaster \$120.00; Platte Valley Comm. of Kearney, Inc. \$314.00; Lori Pollock \$300.00; Raynor Garage Doors of Central Nebraska, \$2,236.00; Reliable Pest Control Services, Inc. \$63.00; Trav's Treasures, Inc. \$2.00; Wages \$7,118.77; Total \$99,221.20.

Scott Hamilton moved to approve the claims. Seconded by Clint McQuiston. Roll Call. Voting in favor: Keithen Hamilton, Chad Cunningham, Mike Minarik, Clint McQuiston and Scott Hamilton.. Opposed: None. Motion carried.

Trustee Absences: November 7, 2022 Keithen Hamilton and Chad Cunningham. Scott Hamilton made a motion to approve the absences seconded by Clint McQuiston. Roll call. Voting in favor: Mike Minarik, Clint McQuiston and Scott Hamilton. Abstained: Keithen Hamilton and Chad Cunningham. Opposed: None. Motion carried.

November 21, 2022 Mike Minarik. Scott Hamilton made a motion to approve the absence seconded by Clint McQuiston. Roll call. Voting in favor: Keithen Hamilton, Chad Cunningham, Scott Hamilton, and Clint McQuiston. Abstained: Mike Minarik. Opposed; None. Motion carried.

ORDINANCE #468

AN ORDINANCE TO AMEND PROVISIONS RELATING TO CHAPTER ONE, ARTICLE TWO, SECTION 1-211: MEETINGS, PLACE, DAY, TIME QUORUM; TO AMEND THE MEETING DATES AND TIME; REPEALING ALL ORDINANCES OR PARTS THEREOF

IN CONFLICT WITH THIS ORDINANCE; ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CHAIRPERSON AND BOARD OF TRUSTEES OF THE VILLAGE OF OXFORD, NEBRASKA:

Section 1. That Chapter 1, Article 2, Section 211 shall be amended to read as follows: Section 211: MEETINGS, PLACE, DAY, TIME, QUORUM

A. The meetings of the Village Board shall be held in the Village Board chamber in the village office building or in such other place in the village as the chairman and the Village Board shall from time to time designate. Regular meetings shall be held on the second Monday of each month at the hour of 5:30 p.m. If the second Monday of the month falls on a holiday or is conflict with events that involve members of the board, the regular meeting may be cancelled or rescheduled as determined by a majority vote of the Village Board.

Section 2. That any other ordinances or sections passed and approved prior to this passage, approval, and publication or posting of this ordinance in conflict with its provisions, are hereby repealed.

Section 3. This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law, and shall be published in pamphlet form.

Passed and approved this 5th day of December, 2022.

Trustee Scott Hamilton introduced Ordinance 468 and moved to suspend the statutory rule requiring reading on three different days be suspended, seconded by Chad Cunningham. Roll call. Voting in favor: Mike Minarik, Scott Hamilton, Keithen Hamilton, Chad Cunningham and Clint McQuiston. Opposed: None. Motion carried. Trustee Clint McQuiston moved for final passage, seconded by Scott Hamilton. Roll call. Voting in favor; Keithen Hamilton, Chad Cunningham, Mike Minarik, Scott Hamilton and Clint McQuiston. Opposed; None. Motion carried,

Ordinance 469: Chairman Mike Minarik read the title to Ordinance 469; an ordinance of the Village of Oxford, to amend the nuisance ordinance which defines a nuisance, provides for abatement and enforcement procedure and to provide when this ordinance shall be in full force and effect. Discussion was held on the additions to the ordinance. The new procedure will allow the nuisance officer to enforce, as well as the existing procedure the village will follow on nuisances that are not handled by the nuisance officer that will be appointed in the resolution to come in January, which will name West Central Nebraska Development District as Nuisance Officer. The second reading shall be December 19, 2022, with the final reading and pending approval on January 9, 2023.

Resolution 2022-12-5: Clint McQuiston made a motion to approve the signing resolution for the year end certification of street superintendent, seconded by Scott Hamilton. Roll call. Voting in favor: Chad Cunningham, Clint McQuiston, Keithen Hamilton, Scott Hamilton and Mike Minarik. Opposed: None. Motion carried.

New Type of Employee Evaluation: Duane Hoffman shared his draft of employee department levels. He would like to develop a pay scale for each position and level. The process is when an employee advances to the next level there is a pay increase. Discussion was held on starting the process to advertise for an entry level position that could move into a higher position.

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Clerk's report: Becky Calderone gave her clerk's report. A copy of the Report is on file at the Village Office.

Public Work's Director Report: Duane Hoffman gave his report. A copy of the Report is on file at the Village Office.

There being no further business, the meeting adjourned by unanimous consent at 7:55 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on December 5, 2022 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.



Mike Minarik, Chairman of the Board



Becky Calderone, Village Clerk/Treasurer