

August 16, 2021  
Oxford, Nebraska

A regular meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on August 16, 2021.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:01 P.M. and attendance was determined by Roll Call. Present were Scott Hamilton, Keithen Hamilton and Clint McQuiston. Absent: Chad Cunningham and Mike Minarik. Other's present were Kristi Quinn, Michelle Liston, Sharon Ludeke, Angie Mitchell, Duane Hoffman, Public Work's Director and Becky Calderone, Clerk/Treasurer.

Board Chairman McQuiston informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

**Consent Agenda:**

**Minutes from August 2, 2021, meeting:** Tabled to the next meeting

**Claims for the period August 3 to August 16, 2021, as follows:**

**Village of Oxford:** AFLAC \$41.80; Pinpoint Communications, Inc. \$152.66; Oxford Utilities \$6,328.59; Ag Valley Coop \$1,005.92; Horner Lieske McBride & Kuhl \$25.00; State and Local Sales & Use Tax \$30.23; CALKINS LAW OFFICE \$401.81; Oxford Standard \$328.19; Chesterman Co. Bottling Co. \$22.00; Core & Main LP \$574.92; FYR-TEK, Inc. \$1,069.35; Gotta Go \$140.00; Heartland Clerk's Association \$10.00; Holdrege Auto Parts, Inc. \$26.29; Jim's OK Tire, Inc. \$396.00; Matheson Tri-Gas, Inc. \$91.81; Nebraska Forest Service \$100.00; Oxford Postmaster \$55.00; Oxford Supermarket \$5.00; Reliable Pest Control Services, Inc. \$123.00; S & W Auto Parts Company \$66.32; Gale Shafer \$185.85; Titan Machinery – Holdrege \$78.94; Village Mercantile \$153.79; Rex D. Weatherwax \$750.00; Wages \$6,096.51; Total \$18,258.98.

**Village of Oxford – Utilities:** AFLAC \$325.24; Pinpoint Communications, Inc. \$202.54; Oxford Postmaster \$26.35; Amber Meier \$59.74; Oxford Utilities \$2,634.48; Nutrien Ag Solutions, Inc \$193.15; Ag Valley Coop \$1,467.72; Nebraska Child Support \$248.77; Principal Financial Group \$1,762.79; Federal Tax Deposit \$4,052.77; State and Local Sales & Use Tax \$7,525.09; Rob Bennett \$80.00; /Oxford Standard \$80.00; City of Holdrege \$2,596.36; Core & Main LP \$1,268.32; Heath Hammond \$590.43; Hydraulic Equipment Service Inc \$676.64; Ideal Laundry and Cleaners, Inc. \$86.44; Mid-Nebraska Individual Services \$300.00; One Call Concepts Inc \$9.21; Oxford Postmaster \$110.00; Oxford Supermarket \$86.58; Reliable Pest Control. \$63.00; S & W Auto Parts Company \$160.11; Gale Shafer \$526.87; Wages \$7,994.07; Total \$33,126.67.

Keithen Hamilton made a motion to approve the claims seconded by Scott Hamilton. Roll call. Voting in favor: Scott Hamilton, Keithen Hamilton and Clint McQuiston. None. Motion carried.

**Trustee Absence:** Clint McQuiston August 2, 2021, tabled

**Michelle Liston and Sharon Ludeke to discuss nuisances:** Michelle and Sharon discussed nuisances with the Village Board, and Kristi Quinn, from the Code enforcement Committee was present to join in as well. Alleys were the primary topic of discussion and keeping the weeds down and visibility going in and out of alleys. It is the property owner/ occupant's responsibility to take care of everything from the

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front curb to the alley. Concerns about opossums, snakes and other rodents were expressed. The Code Enforcement Committee has been working on issues.

**Kristi Quinn RFP on 504 Central Street:** Kristi Quinn submitted an RFP on 504 Central. The board discussed her plan and she indicated she would also like to put a fence up. Scott Hamilton made a motion to accept Kristi Quinn's bid of \$300.00 on the lot as she acknowledges all the cleanup that needs to be done, seconded by Keithen Hamilton. Roll call. Voting in favor: Keithen Hamilton, Scott Hamilton and Clint McQuiston. Opposed: none. Motion carried.

**Ball Park Upgrades:** Scott Hamilton made a motion to approve the added capital improvement expenses in the amount of \$75,000.00 and revenue in the amount of \$75,000.00 with \$50,00.00 anticipated in donations and \$25,000.00 anticipated in grants, to the park fund for the upgrade to the existing ball field, wherein expenditures would not be made until funds are available, seconded by Keithen Hamilton. Roll call. Voting in favor: Scott Hamilton, Keithen Hamilton and Clint McQuiston. Opposed: none. Motion carried.

**Section 504 Policy:** The Board reviewed the Section 504 Policy and checked off projects that had been completed from 1995 to current. Clerk will visit with CJ from WCNDD on a few items as well as with Dave Hunt to determine if more items are ready to check off the checklist and or projects. He board will review each year to see what items can be worked on.

**Annual certification of program compliance:** Keithen Hamilton made a motion to approve resolution 2021-8-16, authorizing the chairman to sign the Certification of Program Compliance, seconded by Scott Hamilton. Roll call. Voting in favor: Keithen Hamilton, Scott Hamilton and Clint McQuiston. Opposed: none. Motion carried.

**Library Minutes August 11, 2021:** Scott Hamilton made a motion to approve the library minutes seconded by Keithen Hamilton. Roll call. Voting in favor: Keithen Hamilton, Scott Hamilton and Clint McQuiston. Opposed: None. Motion carried.

**Clerk's Report:** Becky Calderone gave her clerk report, and a copy is available to the public and on file at the office of the Village Clerk.

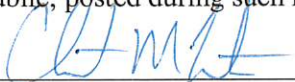
**Public Work's Director Report:** Duane Hoffman gave his report, and a copy is available to the public and on file at the Office of the Village Clerk.

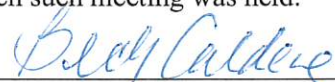
There being no further business, the meeting adjourned by unanimous consent at 8:05 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on August 16, 2021 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting

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and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.

  
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Clint McQuiston, Chairman of the Board

  
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Becky Calderone, Village Clerk/Treasurer