

September 8, 2020
Oxford, Nebraska

A special meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on September 8, 2020.

Notice of the meeting was given in advance by posting in three prominent places in the Village, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:02 P.M. and attendance was determined by Roll Call. Present were Clint McQuiston, Scott Hamilton and Neal McInturf. Absent: Chad Cunningham and Mike Minarik. Others present were Becky Calderone, Clerk/Treasurer, Duane Hoffman, Public Works Director, Angie Mitchell, Patty Kier, and Mike Wilken.

Board Chairman McInturf informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

Consent Agenda:

Approve Minutes Minutes from the August 24 meeting were tabled. There was not a quorum from the last meeting present to approve.

Approve Claims for the period August 25 through September 8, 2020:

Village of Oxford Claims: Furnas County Treasurer \$225.00; Verizon Wireless \$7.02; Black Hills Energy \$45.69; Landmark Implement Inc. \$500.00; State and Local Sales & Use Tax \$24.12; Bound Tree Medical, LLC \$128.58; Dry Creek Electric, Inc. \$2,999.50; Eakes Office Solutions \$529.13; Furnas County Treasurer \$3,862.50; Great White Shredding \$4.00; Heath Hammond \$16.25; Harlan County Health System \$1,000.00; Leonard C. Hoelting \$290.00; Hometown Leasing \$282.83; Husker Hardware LLC \$36.61; Matheson Tri-Gas, Inc. \$91.81; NMC, Inc. \$131.08; Nebraska Municipal Clerks' Association \$25.00; Oxford Postmaster \$55.00; Pinpoint Communications, Inc. \$97.26; Public Safety Dive Services, LLC \$4,125.00; Reliable Pest Control Services, Inc. \$71.00; S & W Auto Parts Company \$331.59; South Central State Bank \$578.97; Svoboda's Ace Hardware \$18.56; Trav's Treasures, Inc. \$255.00; Wilbur-Ellis Company LLC \$177.00; Wages \$5,232.78; Total \$21,141.28.

Village Of Oxford Utility: Federal Tax Deposit \$3,998.60; State Tax W/H \$1,119.25; Principal Financial Group \$1,619.78; Nebraska Child Support Payment Center \$248.77; Oxford Postmaster \$151.91; BNSF Railway Company \$65.25; ATC Communications \$56.30; Black Hills Energy \$30.95; Landmark Implement Inc. \$2,000.00; State and Local Sales & Use Tax \$7,556.09; Becky Calderone \$50.60; Colonial Life \$198.66; Core & Main LP \$663.40; Department of Energy \$5,268.30; Great White Shredding \$16.00; Husker Hardware LLC \$132.66; Ideal Laundry and Cleaners, Inc. \$86.44; Mid-Nebraska Individual Services \$300.00; Nebraska Public Health Environmental Lab \$132.00; Nebraska Rural Water Assoc. \$370.00; One Call Concepts Inc \$11.53; Oxford Postmaster \$110.00; Pinpoint Communications, Inc. \$201.93; Reliable Pest Control Services, Inc. \$73.20; S & W Auto Parts Company \$104.32; Kim Schoen \$95.96; Stamford Service LLC \$400.00; Wages \$8440.30; Total \$33,506.20.

Hamilton made a motion to approve the claims, seconded by McQuiston. Roll call. Voting in favor: McQuiston, Hamilton and McInturf. Opposed; None. Motion carried.

Trustee Absence: Neal McInturf, August 24, 2020: Approval of absence is tabled to the next meeting as there was not a quorum present who could vote to approve.

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Bids for new Ambulance: EMS Captain Patty Kier presented three bids for a 2020 F450 Ford 4x4. McQuiston made a motion to approve the bid from FYR-TEK in the amount of \$215,064.00, as recommended by the Oxford Volunteer Fire and Rescue, through Patty Kier, as the lowest responsible bidder, seconded by Hamilton. Roll call. Voting in favor: Hamilton, McQuiston and McInturf. Opposed: None. Motion carried.

Life Insurance for Oxford Vol Fire and Rescue: McQuiston made a motion to change the existing policy from Ball Insurance (Provident) to EMC with Mike Wilken, seconded by Hamilton. Roll call. Voting in favor: Hamilton, McQuiston and McInturf. Opposed: None. Motion carried.

Discussion on Dogs: Concerns were brought up by Stacey Henry, who was not in attendance at the meeting. The Village Board went on to discuss some of the issues that have come up regarding dogs. The public should be aware that all complaints should start with the sheriff department so it can be documented. We have been told by the Furnas County Sheriff a deputy will be sent out to check out the situation. They are not at this time able to pick up dogs at large, but in the event of a dangerous animal they will intervene. The Sheriff's Department will make necessary attempts to contact the owner of the dog when a complaint comes up. If a dog bites an individual, the sheriff's department must be contacted by the affected party. These situations are important to have documented in the event it should happen again. Steps have to be taken, and without documentation it makes it difficult. It is possible for citations to be issued, but unlikely if there is no formal complaint made.

Property located at 501 E Bright: Sue Sheneman had approached the clerk to inquire if the board would be interested in acquiring the three parcels. After some Board discussion, the board asked the Clerk to contact Sue Sheneman to see if both parties on title agree to deed the property to the city, to inquire if the 2019 taxes are paid current and to inquire if the parties are aware of any liens on the property. Information will be gathered and brought to the next board meeting.

Resolution 2020-9-08 (3): Hamilton made a motion to approve said resolution allowing Chairman McInturf to sign the Municipal Annual Certification of Program Compliance Form for 2020, seconded by McQuiston. Roll call. Voting in favor: McQuiston, Hamilton and McInturf. Opposed: None. Motion carried.

Landlords responsible for tenant utility bills: Informational from the Utilities Section Newsletter. The Nebraska Supreme court rules landlords can be responsible for tenant utility bills. Discussion was held by the board. The newsletter recommends having landlords sign a consent form prior to turning on utilities.

Special Designated License: Kent Shafer submitted an SDL for October 17, 2020 at the Hilltop Event Center. McQuiston made a motion to approve the SDL, seconded by Hamilton. Roll call. Voting in favor: Hamilton, McInturf and McQuiston. Opposed: none. Motion carried.

Clerk's report: The upcoming Virtual Annual Conference from the League of Nebraska Municipalities has several good topics on their webinar including land banks.


Public Work's Director Report: Duane Hoffman gave his report. A copy of the Report is on file at the Village Office.

There being no further business, the meeting adjourned by unanimous consent at 8:19 p.m.

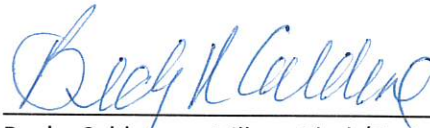
I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on

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September 8, 2020 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.



Neal McInturf, Chairman of the Board



Becky Calderone, Village Clerk/Treasurer