

September 8, 2022  
Oxford, Nebraska

A special meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on September 8, 2022.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:11 P.M. and attendance was determined by Roll Call. Present were Mike Minarik, Keithen Hamilton, Chad Cunningham, and Clint McQuiston. Absent: Scott Hamilton and Mike Minarik. Others present were Angie Mitchell, Becky Calderone, Clerk/Treasurer, Duane Hoffman, Public Work's Director, Pastor Paul Sowden, Kenton Petersen, Michelle Liston, Sharon Ludeke and Brooke Tripe.

Board Chairman McQuiston informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

**CONSENT AGENDA:**

Minutes of the August 15, 2022 meeting were tabled.  
Minutes from the August 31, 2022 hearing, and meeting were tabled

Claims for the period August 16 through September 8, 2022 are as follows:

**Village of Oxford** AFLAC \$41.80; Ag Valley Coop \$2,212.26; ATC Communications \$4.95; Bankcard Processing Center \$115.07; Black Hills Energy \$621.21; The Valley Voice \$213.25; CenturyLink \$83.98; Credit Management Services Inc. \$188.54; DAS STATE ACCTG- CENTRAL FINANCE \$132.00; Dewald Deaver L'Heureux, P.C., L.L.O. \$1,310.00; Eakes Office Solutions \$458.72; Fox Insurance Services \$200.00 Furnas County Treasurer \$4,097.73; Gale Shafer \$236.94; Great White Shredding \$5.30; Husker Hardware LLC \$88.63; Image Tech & Printing \$404.70; Janssen & Sons, Inc. \$301.71; Jim's OK Tire, Inc. \$422.00; Leonard C. Hoelting \$350.00; NMVCA \$50.00; Oxford Postmaster \$60.00; Pinpoint Communications, Inc. \$87.88; Principal Life Insurance Company \$139.80; Reliable Pest Control Services, Inc. \$79.00; S & W Auto Parts Company \$221.28; State and Local Sales & Use Tax \$55.00; Straight Flush Septic Pumping \$700.00; Svoboda's Ace Hardware \$61.39; SYNCB/AMAZON \$1,822.67; Verizon Wireless \$31.67; Wages \$7,074.12; Total \$21,871.60.

**Village of Oxford – Utilities Claims** AFLAC \$325.24; Ag Valley Coop \$2,597.46; American Agricultural Laboratory \$36.00; Ande McQuiston \$400.00; ATC Communications \$77.83; Bill Mayo \$350.00; Black Hills Energy \$115.83; The Valley Voice \$103.71; CenturyLink \$83.98; CHS Inc. \$1,399.20; Colonial Life \$198.66; Dawn Quinn \$300.00; Department of Energy \$5,483.30; Dewald Deaver L'Heureux, P.C., L.L.O. \$150.00; Dutton-Lainson Company \$6,275.00; Federal Tax Deposit \$7,593.97; Gale Shafer \$139.66; Great White Shredding \$21.20; Husker Hardware LLC \$150.35; Ideal Laundry and Cleaners, Inc. \$143.94; League of Ne. Municipalities \$1,069.00; M.E.A.N. \$41,898.92; Mid-Nebraska Individual Services \$300.00; Municipal Supply Inc of Nebraska \$123.56; Nebraska Child Support \$497.54; Nebraska Public Health Environmental Lab \$62.00; Nebraska Rural Water Assoc. \$420.00; One Call Concepts Inc \$9.52; Oxford Postmaster \$317.16; Oxford Supermarket \$127.97; Pinpoint Communications, Inc. \$201.13; Portfolio Recovery Associates, LLC \$420.57; Principal Financial Group \$3,819.38; Principal Life Insurance Company \$1,146.15; Railroad Management Company III, LLC \$313.34; Reliable Pest Control Services, Inc. \$73.20; Roy Baenisch \$400.00; S & W Auto Parts Company \$273.93; State and Local

September 8, 2022  
Oxford, Nebraska

Sales & Use Tax \$7,241.17; State Tax W/H \$1,214.50; Trav's Treasures, Inc. \$20.00; Utilities Section \$600.00; Wesco Receivables Corp. \$320.00; Zoe Wiedel \$400.00; Wages \$16,205.72; Total \$103,420.09.

**Trustee Absences:** Trustee absences were tabled.

**1% increase:** McQuiston presented the additional 1% increase for the Restricted Funds Authority in the total 2022-2023 funds subject to limitation for Village of Oxford. Chad Cunningham motioned to approve the additional 1% increase for the Restricted Funds Authority. Keithen Hamilton seconded. Roll Call. Voting in Favor: Chad Cunningham, Keithen Hamilton and Clint McQuiston. Opposed: None. Motion carried

## **ORDINANCE 465**

### **AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.**

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF OXFORD, NEBRASKA:

**SECTION 1:** That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the Fiscal Year beginning October 1, 2022 through September 30, 2023. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the Village of Oxford. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerks of Furnas and Harlan County, Nebraska, for use by the levying authority.

**SECTION 2:** This Ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

McQuiston presented Ordinance 465 to adopt the 2022-2023 Fiscal Year Budget for the Village of Oxford, Nebraska. There being no public discussion, Chad Cunningham moved to suspend the statutory rule requiring three readings. Keithen Hamilton seconded. Roll Call. Voting in favor: Chad Cunningham, , Keithen Hamilton and Clint McQuiston. Opposed: None. Motion carried.

Keithen Hamilton moved for final passage and seconded by Chad Cunningham that Ordinance 465 be passed and adopted. Roll Call. Voting in favor: Keithen Hamilton, Chad Cunningham, and Clint McQuiston. Opposed: None. Motion carried.

**1% increase:** McQuiston presented the additional 1% increase for the Restricted Funds Authority in the total 2022-2023 funds subject to limitation for the Oxford Community Redevelopment Authority. Chad Cunningham motioned to approve the additional 1% increase for the Restricted Funds Authority. Keithen Hamilton seconded. Roll Call. Voting in Favor: Chad Cunningham, Keithen Hamilton and Clint McQuiston. Opposed: None. Motion carried

## **ORDINANCE 466**

### **AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.**

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE COMMUNITY REDEVELOPMENT AUTHORITY OF THE VILLAGE OF OXFORD, NEBRASKA:

**SECTION 1:** That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the Fiscal Year beginning October 1, 2022 through September 30, 2023. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the Community Redevelopment Authority of the Village of Oxford. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerks of Furnas and Harlan County, Nebraska, for use by the levying authority.

**SECTION 2:** This Ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

**PASSED AND APPROVED THIS 8th DAY OF SEPTEMBER, 2022.**

McQuiston presented Ordinance 466 to adopt the 2022-2023 Fiscal Year Budget for Community Redevelopment Authority of the Village of Oxford. There being no public discussion, Chad Cunningham moved to suspend the statutory rule requiring three readings. Keithen Hamilton seconded. Roll Call. Voting in favor: Chad Cunningham, Keithen Hamilton and Clint McQuiston. Opposed: None. Motion carried.

Keithen Hamilton moved for final passage and seconded by Chad Cunningham that Ordinance 465 be passed and adopted. Roll Call. Voting in favor: Keithen Hamilton, Chad Cunningham, and Clint McQuiston. Opposed: None. Motion carried.

### **RESOLUTION SETTING THE PROPERTY TAX REQUEST RESOLUTION NO. 2022-09-08 (1)**

WHEREAS, Nebraska Revised Statute 77-1632 and 77-1633 provides that the Governing Body of the Village of Oxford passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of the Village of Oxford resolves that:

1. The 2022-2023 property tax request be set at:

General Fund: \$101,353.50  
Bond Fund: \$29,000.00

2. The total assessed value of property differs from last year's total assessed value by 5.62%.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$0.479835 per \$100 of assessed value.
4. The Village of Oxford proposes to adopt a property tax request that will cause its tax rate to be \$0.484907 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of Village of Oxford will increase (decrease) last year's budget by - 12.91 percent.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2022.

Chad Cunningham presented resolution 2022-09-08 (1) to set the property tax for the Village of Oxford for the 2022-2023 Fiscal Year moved to approve said resolution. Seconded by Keithen Hamilton. Roll Call. Voting in favor: Chad Cunningham, Keithen Hamilton and Clint McQuiston. Opposed: none. Motion carried.

**RESOLUTION SETTING THE PROPERTY TAX REQUEST  
RESOLUTION NO. 2022-09-08 (2)**

WHEREAS, Nebraska Revised Statute 77-1632 and 77-1633 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Board of Trustees of the Village of Oxford passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interests of the **Oxford Community Redevelopment Authority** that the property tax request for the current year be a different amount than the property tax request for the prior year.

NOW, THEREFORE, the Board of Trustees of the Village of Oxford by a majority vote, resolves that:

1. The fiscal year 2022-2023 property tax request be set at \$15,000.00.

September 8, 2022  
Oxford, Nebraska

2. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2022.

Chad Cunningham presented resolution 2022-09-08 (1) to set the property tax for the Village of Oxford for the 2022-2023 Fiscal Year moved to approve said resolution. Seconded by Keithen Hamilton. Roll Call. Voting in favor: Keithen Hamilton, Chad Cunningham and Clint McQuiston. Opposed: none. Motion carried.

#### RESOLUTION NO 2022-09-08 (3)

A RESOLUTION OF THE CHAIRMAN AND VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF OXFORD, NEBRASKA TO AMEND THE OWNER/OCCUPIED HOUSING REUSE PLAN TO DISCONTINUE THE HOUSING REVOLVING LOAN FUND (RLF) DUE TO THE ACCOUNT BEING IDLE. IT IS EXPRESSLY UNDERSTOOD ANY RECAPTURED FUNDS OR PAYMENTS RECEIVED AFTER THE RLF HAS BEEN DISCONTINUED WILL BE RETURNED TO THE NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT (NDED).

BE IT RESOLVED BY THE CHAIRMAN AND VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF OXFORD, NEBRASKA THAT THE OWNER/OCCUPIED HOUSING REUSE PLAN BE AMENDED TO DISCONTINUE THE LOCAL HOUSING REVOLVING LOAN FUND, IS HEREBY APPROVED AND ADOPTED.

PASSED AND ADOPTED THIS 8<sup>TH</sup> DAY OF SEPTEMBER 2022.

Keithen Hamilton made a motion to approve the resolution, seconded by Chad Cunningham. Roll call. Voting in favor: Chad Cunningham, Keithen Hamilton and Clint McQuiston. Opposed: none. Motion carried.

**Kick Ball:** Pastor Paul Sowden presented to the Village Board a Kick Ball program for the 5 Saturdays in October and asked to use the ballfield and park. Kenton Petersen informed that there will be some work being done on the infield, but it was thought it could be worked around. The board consented to the use of the park and outfield of the ball field for the kickball program.

**Oxford Ball Field:** Kenton Petersen presented to the board options for a batting cage. Kenton discussed some of the maintenance they were taking care of on the ball field. Keithen Hamilton made a motion to approve the area of the old pump house, original lift station, for the Oxford Ball Association to build a batting cage, seconded by Chad Cunningham. Oxford Ball Association to provide the labor and funds for the project. Roll call. Voting in favor: Chad Cunningham, Keithen Hamilton and Clint McQuiston. Opposed; none. Motion carried.

**Nuisances:** Michelle Liston, Sharon Ludeke and Brooke Tripe addressed the board regarding nuisance properties and some of the alleys. There is a process that the municipality must follow that is in our ordinances. Chairman informed that we try to budget two structures a year for tear down. However that process can take quite awhile from start to finish. The abatement process is outlined in the ordinance book. Condemning a structure begins with an investigation by the board of health, and then it must go through a court process. This is separate from the abatement process.

September 8, 2022  
Oxford, Nebraska

**Savings Account for Pool Slide:** Chad Cunningham made a motion to open a savings account in the amount of \$1,112.25, which has been donated by the Wednesday Club; and to hold funds donated for the swimming pool slide, seconded by Keithen Hamilton. Roll call. Voting in favor: Keithen Hamilton, Chad Cunningham and Clint McQuiston. Opposed: None. Motion carried.

**Purchase CD for Cemetery** Keithen Hamilton made a motion to purchase a CD for the Cemetery prior to the end of September, not to exceed \$10,000.00, seconded by Chad Cunningham. Roll call. Voting in favor: Chad Cunningham, Keithen Hamilton and Clint McQuiston. Opposed: none. Motion carried.

**Cemetery Minutes:** Chad Cunningham made a motion to approve the minutes from the cemetery board from March 10, 2022 and August 23, 2022, seconded by Keithen Hamilton. Roll call. Voting in favor: Keithen Hamilton, Chad Cunningham and Clint McQuiston. Opposed: none. Motion carried.

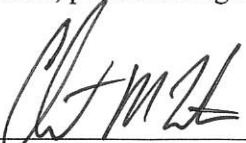
**Wage Ordinance 467:** the board discussed the new wage ordinance, and Chairman McQuiston was to confer with Vice Chairman Mike Minarik on reviews.

**Clerk/Treasurer Report:** Clerk Becky Calderone gave her report, and a copy of said report is on file at the Village Office

**Public Works Director Report:** Duane Hoffman, Public Works Director gave his report and a copy of said report is on file at the Village Office.

There being no further business, the meeting adjourned by unanimous consent at 8:24 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on September 8, 2022 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.

  
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Clint McQuiston, Chairman of the Board

  
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Becky Calderone, Village Clerk/Treasurer