

September 9, 2021  
Oxford, Nebraska

A special meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on September 9, 2021.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 6:44 P.M. and attendance was determined by Roll Call. Present were Mike Minarik, Keithen Hamilton, Chad Cunningham, and Clint McQuiston. Absent: Scott Hamilton others present were Angie Mitchell, Becky Calderone, Clerk/Treasurer, and Duane Hoffman, Public Work's Director.

Board Chairman McQuiston informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

**CONSENT AGENDA:**

minutes of the August 16, 2021 meeting were tabled

Claims for the period August 17 thru September 9, 2021 as follows:

**Village of Oxford** Alpha Heating and Air LLC \$334.96; Bankcard Processing Center \$622.87; CASH \$28.00; Eakes Office Solutions \$379.18; Verizon Wireless \$23.64; Black Hills Energy \$162.43; CenturyLink \$83.98; Principal Life Insurance Company \$138.24; Furnas County Treasurer \$16.00; NMVCA \$50.00; Verizon Wireless \$7.02; Eakes Office Solutions \$1.00; South Point Photo Supply, Inc \$11,575.00; Oxford Utilities \$6,017.61; State and Local Sales & Use Tax \$4.13; AFLAC \$41.80; Aaron Pruitt \$120.00; Ag Valley Cooperative, Non-Stock \$1,334.65; Beaver Creek Mowing \$60.00; Bishop Electric Inc \$353.14; Oxford Standard \$64.35; Gary Dawson \$250.00; Jerald Ray Dietz \$1,200.00; Furnas County Treasurer \$3,978.38; General Glass of Holdrege, Inc. \$2,056.25; Great White Shredding \$4.00; Melanie Grossnicklaus \$120.00; Harlan County Health System \$1,000.00; Leonard C. Hoelting \$340.00; Holdrege Auto Parts, Inc. \$49.36; Husker Hardware LLC \$119.47; Image Tech & Printing \$36.48; Jim's OK Tire, Inc. \$547.00; Patty Kier \$276.47; Ashton Kirkendall \$47.07; Mackenzi Kring \$51.25; LARM \$296.32; Kevin L. Lambert \$100.00; Mark's Pharmacy \$5.65; Matheson Tri-Gas, Inc. \$91.81; Oxford Vol. Fire & Rescue Dept \$151.40; Pinpoint Communications, Inc. \$88.67; Platte Valley Comm. of Kearney, Inc. \$1,711.90; Reliable Pest Control Services, Inc. \$79.00; Lacy Rice \$85.59; S & W Auto Parts Company \$133.83; SYNCB/AMAZON \$619.50; Gale Shafer \$20.00; South Central State Bank \$578.97; Sunset Pool Supplies \$2,955.60; Van Diest Supply Co. \$555.94; Wages \$8,573.06; Total \$47,540.97.

**Village of Oxford – Utilities Claims** CenturyLink \$83.98; Bankcard Processing Center \$373.82; CASH \$27.55; Federal Tax Deposit \$3,987.06; Principal Financial Group \$1,781.76; Nebraska Child Support Payment Center \$248.77; State Tax W/H \$1,139.12; Federal Tax Deposit \$53.90; Oxford Postmaster \$156.76; Black Hills Energy \$596.33; M.E.A.N. \$38,767.89; Principal Life Insurance Company \$1,120.05; Oxford Postmaster \$110.00; Black Hills Energy \$30.25; ATC Communications \$82.78; Federal Tax Deposit \$3,448.13; Nebraska Child Support Payment Center \$248.77; Principal Financial Group \$1,745.43; Oxford Utilities \$2,594.19; State and Local Sales & Use Tax \$8,052.19; AFLAC \$325.24; Ag Valley Cooperative \$1,709.93; BNSF Railway Company \$67.21; Oxford Standard \$368.00; Department of Energy \$5,483.30; John Diederich \$300.00; Garrett Tires & Treads \$3,143.92; Great White Shredding \$16.00; Leonard C. Hoelting \$6.00; Husker Hardware LLC \$120.33; Ideal Laundry and Cleaners, Inc. \$129.66; Image Tech & Printing \$145.92; Levi Langie \$400.00; Layne Christensen

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Company \$750.00; MWC Inc \$3,554.00; Mid-Nebraska Individual Services \$300.00; Municipal Supply Inc of Nebraska \$1,328.23; Nebraska Municipal Power Pool \$275.00; Nebraska Public Health Environmental Lab \$96.00; One Call Concepts Inc \$8.08; Pinpoint Communications, Inc. \$202.54; Railroad Management Company III, LLC \$284.85; Rasmussen Mechanical Services \$126.93; Reliable Pest Control Services, Inc. \$73.20; S & W Auto Parts Company \$25.47; Wages \$16,313.79; Total \$100,202.33. Motion by Minarik and seconded by McQuiston for approval of the claims. Roll call. Voting in favor: Cunningham, Minarik, Hamilton, McQuiston, and McInturf. Opposed: None. Motion carried.

**Trustee Absences:** Motion by Chad Cunningham to approve the absence of Clint McQuiston on August 2, 2021, seconded by Keithen Hamilton. Roll call. Voting in favor: Cunningham, Hamilton, and Minarik. Abstained: McQuiston. Opposed; None. Motion carried.

Trustee absences of Chad Cunningham and Mike Minarik from August 16, 2021 are tabled

## **ORDINANCE 459**

### **AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.**

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF OXFORD, NEBRASKA:

**SECTION 1:** That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the Fiscal Year beginning October 1, 2021 through September 30, 2022. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the Village of Oxford. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerks of Furnas and Harlan County, Nebraska, for use by the levying authority.

**SECTION 2:** This Ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

McQuiston presented Ordinance 459 to adopt the 2021-2022 Fiscal Year Budget for the Village of Oxford, Nebraska. There being no public discussion, Cunningham moved to pass Ordinance 459 and suspend the statutory rule requiring three readings. Minarik seconded. Roll Call. Voting in favor: Chad Cunningham, Mike Minarik, then Hamilton and Clint McQuiston. Opposed: None. Motion carried.

Final reading of Ordinance 459 was presented by McQuiston. Thereupon, it was moved by Cunningham and seconded by Minarik that Ordinance 459 be passed and adopted. Roll Call. Voting in favor: Keithen Hamilton, Chad Cunningham, Mike Minarik and Clint McQuiston. Opposed: None. Motion carried.

**1% increase:** McQuiston presented the additional 1% increase for the Restricted Funds Authority in the total 2021-2022 funds subject to limitation for Village of Oxford. Mike Minarik motioned to approve the

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additional 1% increase for the Restricted Funds Authority. Keithen Hamilton seconded. Roll Call. Voting in Favor: Mike Minarik, Chad Cunningham, Keithen Hamilton and Clint McQuiston. Opposed: None. Motion carried

## **ORDINANCE 460**

### **AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.**

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE COMMUNITY REDEVELOPMENT AUTHORITY OF THE VILLAGE OF OXFORD, NEBRASKA:

**SECTION 1:** That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the Fiscal Year beginning October 1, 2021 through September 30, 2022. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the Community Redevelopment Authority of the Village of Oxford. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerks of Furnas and Harlan County, Nebraska, for use by the levying authority.

**SECTION 2:** This Ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

**PASSED AND APPROVED THIS 9th DAY OF SEPTEMBER, 2021.**

McQuiston presented Ordinance 460 to adopt the 2021-2022 Fiscal Year Budget for the Community Redevelopment Authority of the Village of Oxford, Nebraska. Mike Minarik moved to pass Ordinance 460 and suspend the statutory rule requiring three readings. Chad Cunningham seconded. Roll Call. Voting in favor: Chad Cunningham, Mike Minarik, Keithen Hamilton and Clint McQuiston. Opposed: None. Motion carried.

Final reading of Ordinance 460 was presented by McQuiston. Thereupon, it was moved by Mike Minarik and seconded by Chad Cunningham that Ordinance 460 be passed and adopted. Roll Call. Voting in favor: Chad Cunningham, Mike Minarik, Keithen Hamilton and Clint McQuiston. Opposed: None. Motion carried.

**1% increase:** McQuiston presented the additional 1% increase for the Restricted Funds Authority in the total 2021-2022 funds subject to limitation for the Oxford Community Redevelopment Authority. Mike Minarik motioned to approve the additional 1% increase for the Restricted Funds Authority. Keithen Hamilton seconded. Roll Call. Voting in Favor: Hamilton, McInturf, McQuiston, Cunningham and Minarik. Opposed: None. Motion carried

### **RESOLUTION 2021-09-09 (1)**

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Governing Body of the Village of Oxford passes by a majority vote resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of the Village of Oxford resolves that:

1. The 2021-2022 property tax request be set at:  
General Fund \$99,9090.00.  
Bond Fund \$29,000.00
2. The total assessed value of property differs from last year's total assessed value by 9.75 percent
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$0.506821 per \$100 of assessed value.
4. The Village of Oxford proposes to adopt a property tax request that will cause its tax rate to be \$0.506822 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of Village of Oxford will increase or decrease last year's budget by 1.4 percent.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2021.

McQuiston presented resolution 2021-09-09 (1) to set the property tax for the Village of Oxford for the 2021-2022 Fiscal Year at \$128,990.00 Mike Minarik moved to approve said resolution. Seconded by Keithen Hamilton. Roll Call. Voting in favor: Mike Minarik, Chad Cunningham, Keithen Hamilton and Clint McQuiston. Opposed: none. Motion carried.

**RESOLUTION 21-09-09 (2)**

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Board of Trustees of the Village of Oxford passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interests of the Oxford Community Redevelopment Authority that the property tax request for the current year be a different amount than the property tax request for the prior year.

NOW, THEREFORE, the Board of Trustees of the Village of Oxford by a majority vote, resolves that:

1. The fiscal year 2021-2022 property tax request be set at \$15,000.00.

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2. A copy of this resolution be certified and forwarded to the County Clerk  
On or before October 13, 2021.

McQuiston presented resolution 2021-09-09 (2) to set the property tax for the Community Redevelopment Authority to the Village of Oxford for the 2021-2022 Fiscal Year at \$15,000.00. Mike Minarik moved to approve said resolution. Seconded by Keithen Hamilton. Roll Call. Voting in favor: Keithen Hamilton, Chad Cunningham, Mike Minarik and Clint McQuiston. Opposed: none. Motion carried.

**Wage Ordinance 461:** the board discussed the new wage ordinance, set for approval on the September 20, 2021 board meeting.

**RESOLUTION 2021-9-9 (3)  
DIRECTING SALE OF PERSONAL PROPERTY**

**WHEREAS**, the Village of Oxford has accumulated personal property which it no longer needs, and

**WHEREAS**, the sale of such personal property may be in the best interests of the Village.

**NOW, THEREFORE, BE IT RESOLVED** by the Chairman and the Oxford Village Board of Trustees, Nebraska, that the following-described personal property, to-wit:

1996 FORD TYPE III Ambulance Medic ID #1GTGK24R7YR208431

shall be sold at public action, and the clerk is to advertise notice of such sale in the Valley Voice as required by law.

**PASSED AND APPROVED THIS 9TH DAY OF SEPTEMBER 9, 2021**

Mike Minarik made a motion to approve the sale of the 1996 Ford Ambulance, seconded by Chad Cunningham. Roll call. Voting in favor: Chad Cunningham, Keithen Hamilton, Mike Minarik and Clint McQuiston. Opposed: None. Motion carried.

**MEAN and Committee meeting summary:** the Board reviewed the meeting summary. A copy is on file at the office of the Village Clerk.

**RESOLUTION 2021-9-9 (4)**

**WHEREAS**, The Village of Oxford is the registered owner of the property located at 504 Central Street Oxford, Nebraska; and

**WHEREAS**, the Village of Oxford, Nebraska now desires to sell the aforementioned real property, which is legally described as Lots 17 & 18 Block 22 Original Town Oxford Furnas, County, Nebraska; and

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WHEREAS, a bid of \$300.00 for the above property was awarded agreed upon by both parties, as evidenced by the minutes of the August 16, 2021 Village Board Meeting and a fully executed and signed purchase and sale agreement;

NOW THEREFORE, in consideration of the foregoing recitals, the Chairman and Village Board of Trustees of the Village of Oxford, Nebraska, hereby adopt the following Resolution:

BE IT RESOLVED by the Village Board of Trustees to the Village of Oxford, Nebraska that the real property located at 504 Central Street, Oxford, Nebraska, and legally described above shall be sold to Kristi Quinn at an agreed upon price of \$300.00. Buyers shall be responsible for all closing costs, including but not limited to recording, doc prep, doc fees and title insurance if required. Seller shall be responsible for all real estate taxes paid current.

PASSED AND APPROVED this 9<sup>th</sup> day of September 2021.

**RESOLUTION NUMBER 2021-9-9 (5)**

WHEREAS, the Federal Disaster Mitigation Act of 2000 was signed in to law on October 30, 2000, placing new emphasis on state and local mitigation planning for natural hazards and requiring communities to adopt a hazard mitigation action plan to be eligible for pre-disaster and post-disaster federal funding for mitigation purposes; and

WHEREAS, a Multi-Jurisdictional Hazard Mitigation plan was prepared by Franklin, Furnas, Harlan and Red Willow Counties, with assistance from JEO Consulting Group, Inc.

WHEREAS, the purpose of the mitigation plan was to lessen the effects of disasters by increasing the disaster resistance of the counties and participating jurisdictions located within the planning boundary by identifying the hazards that affect Oxford and prioritize mitigation strategies to reduce potential loss of life and property damage from those hazards, and

WHEREAS, FEMA regulations require documentation that the plan has been formally adopted by the governing body of Oxford in the form of a resolution and further requesting approval of the plan at the federal level; and

NOW THEREFORE, the governing body of Oxford does herewith adopt the Quad Counties Multi-Jurisdictional Hazard Mitigation Plan Update in its entirety; and

PASSED AND APPROVED this 9<sup>th</sup> day of September 2021

Keithen Hamilton made a motion to approve the resolution, seconded by Mike Minarik. Roll call. Voting in favor: Chad Cunningham, Mike Minarik, Keithen Hamilton and Clint McQuiston. Opposed: None. Motion carried.

**MEAN Resource Mix:** The board discussed keeping the electric resource mix the same.

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**Cemetery Minutes:** Chad Cunningham made a motion to approve cemetery minutes from August 12, 2021, seconded by Keithen Hamilton. Roll call. Voting in favor: Keithen Hamilton, Chad Cunningham, Mike Minarik and Clint McQuiston. Opposed; None. Motion carried.

**Public Works Director Report:** A copy of the Public Works Director's report is on file at the Village Office.

There being no further business, the meeting adjourned by unanimous consent at 7:17 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on September 9, 2021 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.



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Clint MCQuiston, Chairman of the Board



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Becky Calderone, Village Clerk/Treasurer