

February 3, 2020  
Oxford, Nebraska

A regular meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on February 3, 2020.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:02 P.M. and attendance was determined by Roll Call. Present were Clint McQuiston, Scott Hamilton, Chad Cunningham and Neal McInturf. Absent: Mike Minarik. Others present were Becky Calderone, Clerk/Treasurer; Duane Hoffman, Public Works Director; Eric Jackson and Angie Mitchell.

Board Chairman McInturf informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

**Consent Agenda:**

**Minutes from January 20, 2020** Cunningham made a motion to approve the minutes from January 20, 2020, seconded by Hamilton. Roll call. Voting in favor: Cunningham, Hamilton and McInturf. Abstained: McQuiston. Opposed: None. Motion carried.

Claims for the period January 21 thru February 3, 2020 as follows:

**Village of Oxford** Nebraska Department of Revenue \$70.54; Furnas County Treasurer \$10.00; Black Hills Energy \$1,157.87; CenturyLink \$83.98; AFLAC \$41.80; Cambridge Clarion \$11.16; Gary Dawson \$125.00; Eakes Office Solutions \$13.13; Furnas County Treasurer \$3,750.00; Great White Shredding \$14.00; Bill Grossnicklaus \$35.00; Harlan County Health System \$1,000.00; Hometown Leasing \$282.83; Matt Parrott & Sons Co \$336.88; Nebraska Municipal Clerks' Association \$25.00; Pinpoint Communications, Inc. \$139.47; Principal Life Insurance Company \$138.24; Reliable Pest Control Services, Inc \$110.50; South Central State Bank \$578.97; Gerry Taylor \$110.00; Titan Machinery – Holdrege \$16.50; Wages \$2,401.84; Total \$10,452.71.

**Village of Oxford – Utilities** Oxford Postmaster \$149.80; Furnas County Treasurer \$14.00; Black Hills Energy \$632.34; Federal Tax Deposit \$3,394.83; Principal Financial Group \$1,620.92; State Tax W/H \$1,048.58; NE Child Support \$248.77; M.E.A.N. \$39,847.79; AFLAC \$292.24; ATC Communications \$51.35; Core & Main LP \$3,686.50; Ethan Geise \$300.00; Great White Shredding \$56.00; Duane Hoffman \$41.49; Matt Parrott & Sons Co \$468.18; Nebraska Municipal Power Pool \$440.00; One Call Concepts Inc \$4.22; Pinpoint Communications, Inc. \$200.42; Principal Life Insurance Company \$1,084.22; Reliable Pest Control Services, Inc \$56.50; Stamford Service LLC \$964.75; Justin & Samantha Williams \$400.00; Wages \$8,179.45; Total \$63,182.35.

McQuiston made a motion to approve the claims, seconded by Hamilton. Roll call. Voting in favor: Cunningham, McQuiston, Hamilton and McInturf. Opposed: None. Motion carried.

**Trustee Absences:** Hamilton made a motion to approve the absence of Clint McQuiston on January 20, 2020, seconded by Cunningham. Roll call. Voting in favor: Cunningham, Hamilton and McInturf. Abstained: McQuiston. Opposed: None. Motion carried.

**Resolution 2020-2-3**

WHEREAS, the Village of Oxford is in need of amending the personnel Policy Manual, Article 4-11: Vacation Section 4-1103 on accumulating hours to read as follows:

SECTION 4-1103: To encourage the use of vacation time, vacation benefits may only be accumulated up to a maximum of 208 hours.

NOW THEREFORE, BE IT RESOLVED that Article 4-11 Section 4-1103: Vacation shall be amended, to the Personnel Policy Manual effective this 3rd day of February, 2020.

THIS RESOLUTION PASSED AND APPROVED THIS 3RD DAY OF FEBRUARY 2020.

Hamilton made a motion to approve resolution 2020-2-3, seconded by McQuiston. Roll call. Voting in favor: McQuiston, Hamilton, Cunningham and McInturf. Opposed: None. Motion carried.

**Twirly Bird Café:** Eric Jackson spoke on behalf of the Twirly Bird Café in regards to obtaining a liquor license, with the intention of serving alcoholic beverages with a meal. The restaurant is just inside the 150 feet from a church, and they (Twirly Bird) already met with the church's board of directors. Jackson informed the board that the intention was not to be a bar, or operate as one, but to be able to provide a service that has been requested by their patrons, and still keeping a family oriented establishment. No decisions from the board can be made at this time. An application and fee must first be turned into the Nebraska Liquor Control Commission first. From there, it will come down to the local level for a public hearing and possible approval from the village board

**Repurpose Plan for Owner Occupied Housing Rehab:** The Board reviewed the tally from the surveys that came in regarding possible payback options for the program, along with supplemental information regarding idle funds and the length of time it could take to accumulate enough funds for another house/project. Hamilton made a motion to offer a grant program versus a loan to qualified applicants up to \$25,000.00, seconded by McQuiston. Roll call. Voting in favor: Cunningham, McQuiston, Hamilton and McInturf. Opposed: None. Motion carried.

The plan will provide for provisions of the owner occupancy for a time of five years after the completion of the project.

**2020 Swimming Pool Managers:** Clint McQuiston and Chad Cunningham had reviewed the manager applications. The recommendations for the needed management positions were as follows: Sabrina Nielsen as consultant, Melanie Grossnicklaus as Manager, Madison Ford as one of the assistant managers, Gracie Harris as one of the assistant managers, Lauryn Samuelson as one of the assistant managers and Reagan Bennett as one of the assistant managers. Cunningham made a motion to approve the recommendation as stated, seconded by Hamilton. Roll call. Voting in favor: McQuiston, Hamilton, Cunningham and McInturf. Opposed: none. Motion carried.

All swimming pool managers will be responsible for obtaining their pool operator's license before the opening of the pool season. Operator licenses are good for two years. It is the responsibility of the Pool manager to prepare a schedule and ensure the pool is open on a daily basis with the aid of the assistant managers. A swimming pool manual will be implemented for all pool employees to follow. Lifeguard applications will be accepted soon to fill the remainder positions for the Oxford Swimming Pool.

**Swimming Pool Repairs:** Deterdings provided a quote on the swimming pool repairs, for a total of \$59,483.38. Cunningham made a motion to approve the quote and repairs, seconded by Hamilton. Roll call. Voting in favor: McQuiston, Hamilton, Cunningham and McInturf. Opposed: None. Motion carried.

**ORDINANCE 452**

AN ORDINANCE TO ESTABLISH AND FIX THE COMPENSATION FOR THE LIBRARY DIRECTOR AS AN EMPLOYEE OF THE LIBRARY OF THE VILLAGE OF OXFORD, NEBRASKA, FROM JANUARY 1, 2020; TO PROVIDE FOR THE REPEAL OF ANY ORDINANCES IN CONFLICT HEREWITH; TO ORDER THE PUBLICATION OF ORDINANCE 452 IN PAMPHLET FORM; AND TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CHAIRPERSON AND BOARD OF TRUSTEES OF THE VILLAGE OF OXFORD, NEBRASKA:

Section 1. Pursuant to the authority of Section 2-106 of the Municipal Code of Oxford, Nebraska, the Chairperson and Trustees of Oxford, Nebraska, do hereby establish and fix the following compensation for the named employee of the Library Department of Village of Oxford, Nebraska.

Library Director	\$12.00 per hour
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Section 2. The compensation for the above named employee in the amounts herein above set forth shall be, and is January 1, 2020

Section 3. Any and all other ordinances or sections thereof passed and approved prior to passage, approval and publication of this ordinance and in conflict with its provisions, are hereby repealed.

Section 4. This ordinance shall take effect and be in full force from and after its passage, approval, and publication in pamphlet form as required by law.

PASSED AND APPROVED THIS 3RD DAY OF FEBRUARY 2020

Trustee McQuiston introduced Ordinance 452, and moved that the statutory rule reading on three different days be suspended, seconded by Hamilton. Roll call. Voting in favor: Cunningham, Hamilton, McQuiston and McInturf. Opposed: None. Motion carried.

Trustee Cunningham moved for final passage of Ordinance 452, seconded by Hamilton. Roll call. Voting on favor: McQuiston, Hamilton, Cunningham and McInturf. Opposed: None. Motion carried.

**Agreement for assistance with DOE reporting and compliance with NMPP:** McQuiston made a motion to approve said agreement with NMPP, seconded by Cunningham. Roll call. Voting in favor: Cunningham, McQuiston, Hamilton and McInturf. Opposed: None. Motion carried.

The Board reviewed the memo form MEAN regarding a resolution that approved the vision for carbon neutrality by 2050.

The board reviewed a report provided by Ed Hamilton on Nitrate and Arsenic levels in Village Wells. Levels are within state standards.

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**Clerks/Treasurer's Report:** the clerk has been approached by a resident asking what can be done about the Post Office and if a public meeting would be necessary. Chairman McInturf has been trying to contact a higher up in the post office to try and obtain any more information.

**Public Work's Director Report:** Duane Hoffman gave his report. A copy of the Report is on file at the Village Office. Duane will speak to Don Broeker and Aaron Pruitt regarding the possibility of vacating a portion of the street that borders their properties and their intended use.

There being no further business, the meeting adjourned by unanimous consent at 8:49 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on February 3, 2020 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.

  
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Neal McInturf, Chairman of the Board

  
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Becky Calderone, Village Clerk/Treasurer