

January 20, 2020  
Oxford, Nebraska

A regular meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on January 20, 2020.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:09 P.M. and attendance was determined by Roll Call. Present were Mike Minarik, Scott Hamilton, Chad Cunningham and Neal McInturf. Absent: Clint McQuiston. Others present were Becky Calderone, Clerk/Treasurer, Patty Kier and Angie Mitchell.

Board Chairman McInturf informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

**Consent Agenda:**

**Minutes from January 6, 2020** Minarik made a motion to approve the minutes from January 6, 2020, seconded by Cunningham. Roll call. Voting in favor: Cunningham, Minarik and McInturf. Abstained: Hamilton. Opposed: None. Motion carried.

Claims for the period January 7 thru January 20, 2020 as follows:

**Village of Oxford** Oxford Utilities \$4,888.68; CenturyLink \$84.67; Bankcard Processing Center \$546.52; Verizon Wireless \$7.02; AFLAC \$41.80; Bound Tree Medical, LLC \$63.58; CCP Industries \$89.94; CHS Agri Service Center \$290.90; Cornhusker Press \$86.05; Immense Impact, LLC \$139.14; Insignia Software Corporation \$700.00; Island Supply Welding Co \$32.37; Kimberly Rogers \$25.00; Kyleah Branham \$52.50; NFS \$78.75; Oxford Supermarket \$23.06; Trav's Treasures, Inc \$40.00; Verizon Wireless \$22.91; Wages \$3,248.93; Total \$10,864.78.

**Village of Oxford – Utilities** IIMC \$170.00; Oxford Utilities \$124.69; Oxford Utilities \$1,802.34; Spady Sales Service Parts Auct Sales \$11,049.00; Federal Tax Deposit \$3,671.37; Principal Financial Group \$1,629.61; NE Child Support \$248.77; Bankcard Processing Center \$398.11; Beaver City Postmaster \$220.00; State and Local Sales & Use Tax \$5,622.91; AFLAC \$292.24; Bishop Electric Inc \$25.14; CALKINS LAW OFFICE \$75.00; CCP Industries \$359.76; CenturyLink \$83.98; City of Holdrege \$2,490.13; Brandon Ewoldt \$400.00; Ideal Laundry and Cleaners, Inc. \$83.12; Immense Impact, LLC \$278.31; Mid-Nebraska Individual Services \$300.00; Nebraska Public Health Environmental Lab \$15.00; Oxford Supermarket \$5.81; Share Corporation \$97.76; Whitney Stuart \$400.00; Wages \$8,371.59; Total \$38,214.64.

Hamilton made a motion to approve the claims, seconded by Cunningham. Roll call. Voting in favor: Cunningham, Minarik, Hamilton and McInturf. Opposed: None. Motion carried.

**Trustee Absences:** Cunningham made a motion to approve the absence of Scott Hamilton on January 6, 2020, seconded by McQuiston. Roll call. Voting in favor: Minarik, Cunningham and McInturf. Abstained: Hamilton. Opposed: None. Motion carried.

**Fire and EMS end of year report:** Patty Kier gave her end of the year report, which is on file at the Village Office.



**Certified Grant Administrator:** Cunningham made a motion to approve West Central Nebraska Development District, Inc. as certified grant administrator for contracts 96 ED 013 and 99 HO 31 for the express purpose to develop a "Repurpose Plan" for Program Income on deposit for the implementation of an owner-occupied housing rehabilitation program, seconded by Minarik. Roll call. Voting in favor: Minarik, Hamilton, Cunningham and McInturf. Opposed: None. Motion carried.

**Vacation leave accumulation:** Discussion was held on the current wording of the vacation accumulation policy. Changes to the policy to include a cap will be decided on at a future meeting.

**RLF accounts:** At 7:54 PM, Chairman McInturf asked for a motion to go into executive session. Minarik made a motion to go into executive and to allow Nate Fox to remain, representing the former HOPE board, for discussion on the remaining accounts, seconded by Hamilton. Roll call. Voting in favor: Hamilton, Minarik, Cunningham and McInturf. Opposed: None. Motion carried.

At 8:14PM Chairman McInturf called for a motion to come out of executive session. Hamilton made a motion to come out of executive session, seconded by Cunningham. Roll call. Voting in favor: Minarik, Cunningham, Hamilton and McInturf. Opposed: None. Motion carried.

Minarik made a motion to offer Loan A a payoff of \$13,814.33, which exact dollar amount is to be verified, and to offer Loan B a payoff of \$5,400.00, seconded by Hamilton. Roll call. Voting in favor: Cunningham, Minarik, Hamilton and McInturf. Opposed: None. Motion carried.

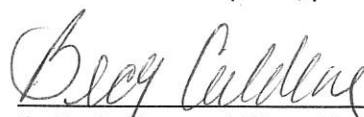
**Clerks/Treasurer's Report:** the board reviewed the treasurer and investment report. A copy of the reports are on file at the Village Office.

**Public Work's Director Report:** Duane Hoffman gave his report. A copy of the Report is on file at the Village Office.

There being no further business, the meeting adjourned by unanimous consent at 8:18 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on January 20, 2020 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.

  
Neal McInturf, Chairman of the Board

  
Becky Calderone, Village Clerk/Treasurer

