

A regular meeting of the Chairman and Board of Trustees of the Village of Oxford was held by teleconference on July 6, 2020.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:03 P.M. and attendance was determined by Roll Call. Present were Scott Hamilton, Clint McQuiston and Neal McInturf. Others present were Becky Calderone, Clerk/Treasurer; Duane Hoffman, Public Works Director; and Angie Mitchell. Absent: Chad Cunningham and Mike Minarik.

Board Chairman McInturf informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

Consent Agenda:

Minutes from June 15, 2020

Claims for the period June 16 thru July 6, 2020 as follows:

Village of Oxford: West Central Nebraska Development Dist \$2,050.00; Dry Creek Electric, Inc. \$3,435.00; Bankcard Processing Center \$416.96; CenturyLink \$83.98; Verizon Wireless \$22.65; Black Hills Energy \$190.45; Verizon Wireless \$7.04; AFLAC \$41.80; Ag Valley Cooperative, Non-Stock \$1,022.98; BIO-ELECTRONICS \$515.00; CAMAS Publishing \$252.79; Cobra Pool & Supply \$1,045.59; Furnas County Treasurer \$3,750.00; Grand Island Campus \$1,000.00; Great White Shredding \$4.00; Harlan County Health System \$1,000.00; Leonard C. Hoelting \$325.00; Hometown Leasing \$282.83; Husker Hardware LLC \$216.02; Kearney Winnelson Co \$505.33; Sabrina A. Nielsen \$300.40; Oxford Postmaster \$55.00; Pinpoint Communications, Inc \$185.51; Principal Life Insurance Company \$129.87; Raynor Garage Doors of Central Nebraska, \$50.00; Reliable Pest Control Services, Inc. \$71.00; S & W Auto Parts Company \$481.02; Schmidt Computer Systems \$5,670.00; South Central State Bank \$578.97; Titan Machinery – Holdrege \$91.80; Trav's Treasures, Inc. \$190.00; Van Diest Supply Co. \$750.00; Walking A Surveying \$84.69; Wages \$10,729.45; Total \$35,535.13.

Village of Oxford –Utilities: Nebraska Child Support Payment Center \$497.54; Federal Tax Deposit \$7,589.10; Principal Financial Group \$2,682.49; State and Local Sales & Use Tax \$4,674.39; Oxford Postmaster \$151.34; CenturyLink \$83.98; M.E.A.N. \$32,614.64; Principal Financial Group \$1,207.32; Black Hills Energy \$262.55; ATC Communications \$56.30; AFLAC \$292.24; Ag Valley Cooperative, Non-Stock \$1,262.71; Breinig Diesel LLC \$632.69; CAMAS Publishing \$80.00; Central Hydraulic Systems & Equipment Co \$65.75; Cobra Pool & Supply \$69.00; Colonial Life \$297.99; Great White Shredding \$16.00; Husker Hardware LLC \$42.17; Bill Mayo \$120.00; Nebraska Power Review Board \$127.06; Nebraska Public Health Environmental Lab \$15.00; One Call Concepts Inc \$66.21; Oxford Postmaster \$110.00; Pinpoint Communications, Inc. \$202.30; Principal Life Insurance Company \$1,033.95; Railroad Management Company III, LLC \$258.95; Raynor Garage Doors of Central Nebraska, \$321.12; Reliable Pest Control Services, Inc. \$73.20; S & W Auto Parts Company \$39.44; Trav's Treasures, Inc. \$15.00; Wesco Receivables Corp. \$881.25; Wages \$15,256.22; Total \$71,498.60.

While reviewing claims, Chairman McInturf discussed giving a stipend to the regular employees who are using their cell phones for work purposes. Currently one employee is receiving a yearly stipend, while all employees are using their cell phones for keeping contact with one another and the office during the work day. While on call, one employee has all calls forwarded to their cell phone. The light plant phone is forwarded to the public work director's phone. The Clerk keeps in contact with staff and village board

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members. For Village staff, if someone is out of radio range, the only way to communicate is on the cell phone. The board members agreed to allow a \$20.00 a month stipend for cell phones for the regular employees.

Hamilton made a motion to approve the consent agenda seconded by McQuiston. Roll call. Voting in favor, Hamilton, McQuiston and McInturf. Opposed: None. Motion carried.

Trustee Absences: McQuiston made a motion to approve the absences of Chad Cunningham and Mike Minarik from the June 15, 2020 meeting, seconded by Hamilton. Roll call. Voting in favor: Hamilton, McQuiston and McInturf. Opposed; none. Motion carried.

RESOLUTION 2020-7-6

WHEREAS the Village of Oxford has adopted by Ordinance Section 4-202 authorizing the establishment of no parking zones by resolution; and

WHEREAS Bright Street is in need of parking control for purposes of maintaining public safety.

NOW THEREFORE be it resolved by the Chairman and the Board of Trustees of the Village of Oxford as follows:

1. There is hereby created a no parking zone on the South side of Bright Street between Highway 46 and Ewing Street thereon.
2. The street superintendent is hereby directed to post appropriate signs allowing said right-of-ways indicating such prohibition

APPROVED AND PASSED THIS 6TH DAY OF JULY, 2020.

VILLAGE OF OXFORD, NEBRASKA

Hamilton made a motion to approve resolution 2020-7-6, seconded by McQuiston. Roll call. Voting in favor: Hamilton, McQuiston and McInturf. Opposed; none. Motion carried.

Loan Resolution Security Agreement: Hamilton made a motion to approve the loan resolution security agreement with USDA for a loan of \$84,000.00 for the sanitation department, seconded by McQuiston. Roll call. Voting in favor: Hamilton, McQuiston and McInturf. Opposed: None. Motion carried.

Capital Expenses: Hamilton made a motion to approve the capital expenses with the changes that were discussed regarding a loader, and waiting for feedback from Rural Fire on their pending obligations, seconded by McQuiston. Voting in favor: McQuiston, Hamilton and McInturf. Opposed; None. Motion carried. A more detailed report will be available at the next board meeting showing regular operating expenses and income. Further changes will be made at that time.


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Section 504: The board reviewed the Section 504 list. Clerk will visit with one of the library board members to see if some of their renovations may have taken care of a few items on the list, such as spacing between shelves that would allow for wheelchair access and the lowering of the service desk.

Clerks/Treasurer's Report. Clerk shared information with the board from TJ Vacura on the proposed block party. Changes from the last meeting includes moving the block party to a Saturday, and maybe asking for the street to be closed for a longer portion of the day. Board asked that he visit with the businesses to see if they were on board with the closing of the street or if it may inhibit their business on that day. Also the board would like to know if any children activities would be included for the need of closing the street earlier.

Public Work's Director Report: Duane gave his report, which a copy is on file at the Village Office. There being no further business, the meeting adjourned by unanimous consent at 9:14 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on July 6, 2020 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.



Neal McInturf, Chairman of the Board



Becky Calderone, Village Clerk/Treasurer