

March 2, 2020
Oxford, Nebraska

A regular meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on March 2, 2020.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:04 P.M. and attendance was determined by Roll Call. Present were Clint McQuiston, Scott Hamilton and Neal McInturf. Mike Minarik joined at 7:05 pm. Others present were Becky Calderone, Clerk/Treasurer; Duane Hoffman, Public Works Director; Angie Mitchell, Robert Miller, Barb Knuth, Mary Ann Broeker, Dave McQuiston, and Richard Calkins, Calkins Law Office.

Board Chairman McInturf informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

Consent Agenda:

Minutes from February 17, 2020

Claims for the period February 18 thru March 2, 2020 as follows:

Village of Oxford Verizon Wireless \$22.75; CenturyLink \$83.98; Black Hills Energy \$984.98; AFLAC \$41.80; Barco Municipal Products, Inc. \$159.86; Jerald Ray Dietz \$1,100.00; Eakes Office Solutions \$155.70; FYR-TEK, Inc. \$81.52; Furnas County Treasurer \$3,750.00; Great Plains Asbestos Control, Inc \$2,100.00; Great White Shredding \$4.00; Michelle Haag \$110.00; Harlan County Health System \$1,000.00; Hometown Leasing \$282.83; Olsson \$700.00; Principal Life Insurance Company \$138.24; South Central State Bank \$578.97; Stewart Tree Service and landscape \$2,100.00; Wages \$2,492.46; Total \$15,887.09.

Village of Oxford – Utilities CenturyLink \$83.98; Oxford Postmaster \$149.52; Federal Tax Deposit \$3,569.02; State Tax W/H \$1,057.11; Principal Financial Group \$1,615.32; M.E.A.N. \$42,606.76; Black Hills Energy \$828.20; Nebraska Child Support Payment Center \$248.77; ATC Communications \$56.30; Black Hills Energy \$31.36; ABPA Region 12 \$85.00; AFLAC \$292.24; CHS Agri Service Center \$213.74; Becky Calderone \$103.50; Central Valley Electric, Inc. \$712.56; Core & Main LP \$1,142.25; Department of Energy \$4,303.53; Great White Shredding \$16.00; Nebraska Municipal Power Pool \$160.00; Principal Life Insurance Company \$1,084.22; University of Nebraska at Omaha \$393.00; Wages \$8,760.20; Total \$67,512.58.

Hamilton made a motion to approve the consent agenda, seconded by McQuiston. Roll call. Voting in favor:, McQuiston, Minarik, Hamilton and McInturf. Opposed: None. Motion carried.

Trustee Absences: no trustee absences.

ORDINANCE 453

AN ORDINANCE TO ESTABLISH AND FIX THE COMPENSATION FOR THE SWIMMING POOL EMPLOYEES OF THE VILLAGE OF OXFORD, NEBRASKA, FROM AND AFTER MARCH 2, 2020, AND CONTINUING UNTIL

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OTHERWISE CHANGED BY ORDINANCE; TO PROVIDE FOR THE REPEAL OF ANY ORDINANCES IN CONFLICT HERewith; TO ORDER THE PUBLICATION OF ORDINANCE 453 IN PAMPHLET FORM; AND TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CHAIRPERSON AND BOARD OF TRUSTEES OF THE VILLAGE OF OXFORD, NEBRASKA:

Section 1. Pursuant to the authority of Section 1-105 of the Municipal Code of Oxford, Nebraska, the Chairperson and Trustees of Oxford, Nebraska, do hereby establish and fix the following compensation for the named employees of the Swimming Pool Department of Village of Oxford, Nebraska.

Consultant	\$10.25 per hour
Manager	\$9.75 per hour (must have pool operator license)
Assistant Manager	\$9.00 per hour (must have pool operator license)
3 rd year + Lifeguard	\$8.50 per hour
2 nd year Lifeguard	\$8.25 per hour
1 st Year Lifeguard	\$8.00 per hour

Section 2. The compensation for the above named employees in the amounts herein above set forth shall be, and are effective from and after March 2, 2020.

Section 3. The compensation for the above named employees in the amounts herein above set forth shall be in effect for the current employees and new employees as of March 2, 2020.

Section 4. Any and all other ordinances or sections thereof passed and approved prior to passage, approval and publication of this ordinance and in conflict with its provisions, are hereby repealed.

Section 5. This ordinance shall take effect and be in full force from and after its passage, approval, and publication in pamphlet form as required by law.

PASSED AND APPROVED THIS 2nd DAY OF MARCH 2020.

Trustee McQuiston introduced Ordinance 453 and moved that the statutory rule requiring three readings be suspended, seconded by Trustee Hamilton. Roll call. Voting in favor: Minarik, Hamilton, McQuiston and McInturf. Opposed: None. Motion carried.

Trustee Hamilton moves for final passage, seconded by Minarik. Roll call. Voting in favor :McQuiston, Hamilton, Minarik and McInturf. Opposed: none. Motion carried.

RESOLUTION 2020-3-2

WHEREAS, the Village of Oxford is in need of adopting a swimming pool personnel manual which provides a resource for the Board of Trustees and employees for the swimming pool for the Village of Oxford; and

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WHEREAS, the swimming pool policy manual has been prepared which includes the information necessary to provide employees with the knowledge of current policies and procedures?

NOW THEREFORE LET IT BE RESOLVED that the Village of Oxford swimming pool manual adopted March 2, 2020 shall be the official document governing the personnel policies of the swimming pool of the Village of Oxford.

McQuiston made a motion to approve Resolution 2020-3-2 adopting a new swimming pool policy, seconded by Hamilton. Roll call. Voting in favor: McQuiston, Hamilton, Minarik and McInturf. Opposed: None. Motion carried.

Professional Agreement with WCNDD: Hamilton made a motion to approve the Professional Service Agreement for the CDBG Program Income Repurposing, seconded by Minarik. Roll call. Voting in favor: McQuiston, Hamilton, Minarik and McInturf. Opposed: None. Motion carried.

Audit 9/30/2019: McQuiston made a motion to approve the audit as prepared by AMGL, seconded by Hamilton. Roll call. Voting in favor: Minarik, McQuiston, Hamilton and McInturf. Opposed: None. Motion carried.

Clerks/Treasurer's Report: Clerk Calderone will be attending Clerk's school in Kearney the week of March 16 thru March 20.

Public Work's Director Report: Duane Hoffman gave his report. A copy of the Report is on file at the Village Office.

Feral Cats: Discussion was held regarding feral cats and some of the Village Ordinances. Barb Knuth talked about forming a nonprofit group to help spay and neuter cats. It was mentioned by the board that numbers would still need to come down. The ordinance regarding number of cats and dogs may be amended at a later time. There are some residents who are not happy with any cats entering onto their residence and causing destruction of property.

Bothwell Street: Discussion on Bothwell Street north of Dave McQuiston. Village will have engineer take a look to see what can be done for the drainage.

There being no further business, the meeting adjourned by unanimous consent at 9:28 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on March 2, 2020 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and

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place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.


Neal McInturf, Chairman of the Board


Becky Calderone, Village Clerk/Treasurer