

March 30, 2020
Oxford, Nebraska

A special meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on March 30, 2020.

Notice of the meeting was given in advance by posting in three prominent places in the Village, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:04 P.M. and attendance was determined by Roll Call. Present were Chad Cunningham, Clint McQuiston and Neal McInturf. Scott Hamilton joined at 7:40 pm. Absent: Mike Minarik. Others present were Becky Calderone, Clerk/Treasurer, Duane Hoffman, Public Works Director and Ed Hamilton.

Board Chairman McInturf informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

Utility Bills and those affected by COVID-19: Discussion was held pertaining to possible delinquent utility bills for those who may suffer hardship due to the coronavirus pandemic. The board decided to form a committee of four people. Two board members, Neal McInturf and Scott Hamilton; and Public Works Director Duane Hoffman and Clerk/Treasurer Becky Calderone. Applications will be taken and criteria for eligibility will consist of affects from COVID-19. A mass mailer will be sent out to inform utility customer if they are financially affected by the pandemic to contact the office so we can begin the approval process. Clerk will post different resources on the Facebook page to try and point people in a direction to look for assistance.

Discussion on COVID-19: Additional discussion was held regarding recommendations form Governor Office, CDC and local Public Health Departments. Benefits including the emergency sick leave outlined in the Families First Coronavirus Act was discussed. Other benefits are available to businesses through the state.

Village Office: the board discussed and consented to closing the Village Office to the public beginning April 1, 2020. Appointments of necessity could be taken on a case by case basis. Drop box is to be utilized more for payments, forms, etc. Office will still run during regular hours and staff will be available to assist by phone, email, and fax.

Clerk's report: No clerk's report at this time.

Public Work's Director Report: Fuel adder report will stay at .20 cents for the next quarter.

There being no further business, the meeting adjourned by unanimous consent at 8:44 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on March 30, 2020 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable

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notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.



Neal McInturf, Chairman of the Board



Becky Calderone, Village Clerk/Treasurer