

May 18, 2020
Oxford, Nebraska

A regular meeting of the Chairman and Board of Trustees of the Village of Oxford was held by teleconference on May 18, 2020.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:02 P.M. and attendance was determined by Roll Call. Present were Chad Cunningham, Scott Hamilton, Mike Minarik, Clint McQuiston and Neal McInturf. Others present were Becky Calderone, Clerk/Treasurer; Duane Hoffman, Public Works Director; and Angie Mitchell, Sabrina Nielsen, Mel Grossnicklaus, Paegge Milligan, Madison Ford, Kristy Quinn and Nate Fox. Absent: None.

Board Chairman McInturf informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

At 7:04PM Chairman McInturf opened the public hearing regarding the grant application in the amount of \$50,000.00 for a new ambulance and a grant application in the amount of \$50,000.00 for a new trash truck. The existing vehicles for each department were noted in the public hearing and the repairs/maintenance to those older models are becoming costly to keep up with. No comments or questions from the public were made. Chairman McInturf closed the public hearing at 7:08 PM.

The board went into discussion on the specifics of the financing of the trash truck. Chairman McInturf called for a motion to go with the larger chassis with more horsepower and a compactor for a total project cost to list on the application of \$224,000.00, with anticipating a grant award of \$50,000.00, the Village could contribute up to \$90,000.00 in funds and finance \$84,000.00. Trustee Minarik made the motion, seconded by Hamilton. Roll call. Voting in favor: Hamilton, McQuiston, Cunningham, Minarik and McInturf. Further discussion will be had at a later date to review income and expenses and rates in the sanitation department.

Consent Agenda:

Minutes from May 4, 2020

Minarik made a motion to approve the minutes from the May 4, 2020 board meeting, seconded by McQuiston. Roll call. Voting in favor: Hamilton, Minarik, McQuiston and McInturf. Abstained: Cunningham. Opposed: None. Motion carried.

Claims for the period April 7 thru April 20, 2020 as follows:

Village of Oxford Furnas County Treasurer \$24.25; Oxford Utilities \$5,275.78; CenturyLink \$84.67; CALKINS LAW OFFICE \$35.00; CAMAS Publishing \$659.30; Cobra Pool & Supply \$226.02; Deterding's \$29,741.69; Jerald Ray Dietz \$550.00; FireGuard, Inc. \$392.63; HOPE \$878.94; Heath Hammond \$10.00; Holdrege Auto Parts, Inc. \$103.37; LARM \$756.89; Matheson Tri-Gas, Inc. \$89.30; NMC, Inc. \$112.62; Nebraska Forest Service \$514.50; S & W Auto Parts Company \$485.86; Titan Machinery – Holdrege \$14.00; Trav's Treasures, Inc. \$100.00; TwoPturf, LLC \$3,834.29; Wilbur-Ellis Company LLC \$114.35; Wages \$4,280.00; Total \$48,283.46.

Village of Oxford – Utilities Federal Tax Deposit \$3,803.84; Principal Financial Group \$1,608.00;

May 18, 2020
Oxford, Nebraska

Nebraska Child Support \$248.77; Oxford Utilities \$1,864.39; George Cooper \$144.54; State and Local Sales & Use Tax \$4,950.13; Jennifer Bassett \$400.00; CAMAS Publishing \$170.00; CHS Agri Service Center \$1,073.29; City of Holdrege \$2,902.77; Colonial Life \$198.66; FireGuard, Inc. \$65.30; Garrett Tires & Treads \$267.70; Jeff Hall \$415.92; Hydraulic Equipment Service Inc \$224.09; Mid-American Research Chemical \$155.21; Nebraska Municipal Power Pool \$1,200.00; Oxford Supermarket \$76.76; S & W Auto Parts Company \$70.71; Gale Shafer \$172.89; Stamford Service LLC \$340.00; Svoboda's Ace Hardware \$40.65; Trav's Treasures, Inc. \$577.01; Wages \$8,323.38; Total \$29,294.01.

McQuiston made a motion to approve the claims seconded by Minarik. Roll call. Voting in favor: Cunningham, McQuiston, Minarik, Hamilton and McInturf. Opposed: None. Motion carried.

Trustee Absences: Chad Cunningham May 4, 2020. Minarik made a motion to approve the absence, seconded by Hamilton. Roll call. Voting in favor: McQuiston, Minarik, Hamilton and McInturf. Abstained: Cunningham. Opposed; None. Motion carried.

Oxford Swimming Pool: The Board held a discussion regarding the possible opening of the pool and the current guidelines/health directives. Sabrina Nielsen discussed some of the challenges with the training and social distancing. Other comments were in regards to the extra sanitizing and possible scheduling that would need to be done to limit numbers in the pool at a time. At this point it was left to wait until the next board meeting of June 1, 2020 to see if any of the guidelines or directed health measures may be less restrictive. Another discussion will be held at the next meeting.

Employee Evaluations: the board looked at the proposed evaluation forms. A discussion was held on the importance of having evaluations, but keeping in mind that employee evaluation does not guarantee an increase in compensation. The board will discuss again at the next meeting to determine which board members will assist in the evaluations and when they should be completed.

Owner Occupied housing rehab additional documents: McQuiston made a motion to approve the Applicants statement of assurances and certifications; Residential anti-displacement and relocation assistance plan; and Exhibit L: Federal funding and accountability & transparency act, seconded by Minarik. Roll call. Voting in favor: Hamilton, Cunningham, Minarik, McQuiston and McInturf. Opposed; None. Motion carried.

Resolution 2020-5-18

A resolution of the Board Chairman and Village Board of the Village of Oxford, Furnas County, Nebraska, accepting the amending of its Community Development Block Grant (CDBG) Economic Development Program Southern Valley Business Development RLF Re-Use Plan. The RLF will be discontinued, ceasing any ED type activities. The current RLF Program Guidelines still apply to all existing projects and loans.

WHEREAS the village of Oxford, Furnas County, Nebraska, is an eligible unit of a general local government authorized to file an application under the Housing and Community Development Act of 1974 as amended for small cities Community Development Block Grant program, and

Whereas the Village of Oxford, Furnas County, Nebraska, has obtained its citizen's comments on community development and housing needs; and has conducted a public hearing upon the proposed amendment and received no adverse public comment respecting the amendment which for the Village of Oxford, Furnas County, Nebraska will repurpose and merge all program income in the ED RLF with the

May 18, 2020
Oxford, Nebraska

refreshed owner-occupied housing rehabilitation program income to continue owner-occupied housing rehabilitation within the municipal limits of the Village of Oxford, Furnas County, Nebraska.

As a result of discontinuing the regional RLF and repurposing and merging with housing funds, the village will rehabilitate approximately five (5) homes to qualified households that primarily benefits low-to moderate income persons whose incomes are at or below 80% of the area median income. The estimated amount of this project is \$157,550 of which activity housing rehabilitation is \$125,000; activity housing management is \$12,500; activity lead based paint testing and assessment and radon test kits \$7,550; and activity general administration is \$12,500. No persons will be displaced as a result of this program. The maximum amount of rehabilitation costs allowed per home is \$25,000.

BE IT RESOLVED by the Board Chairman and the Village Board of the Village of Oxford, Furnas County, Nebraska, that the Board Chair be authorized and directed to proceed with the formulation of any and all contracts, documents or other memoranda between the Village of Oxford, Furnas county, Nebraska, and the Nebraska Department of Economic Development so as to effect acceptance of the amendment to the RLF Re-Use Plan and will adhere to the CDBG OOR Program Guidelines and Re-Use Plan as approved by Nebraska Department of Economic Development. It is expressly understood that program income and recaptured funds will continue to be made to the Village of Oxford, Furnas County, Nebraska and Re-Used within the corporate limits of the local government, is hereby approved and adopted.

PASSED AND ADOPTED THIS 18th DAY OF MAY, 2020.

McQuiston made a motion to approve said resolution, seconded by Cunningham. Roll call. Voting in favor: Cunningham, Minarik, McQuiston, Hamilton and McInturf. Opposed: None. Motion carried.

Planning Commission minutes: Cunningham made a motion to approve the minutes of the Planning Commission form January 9, 2020, seconded by McQuiston. Roll call. Voting in favor: Minarik, Cunningham, McQuiston, Hamilton and McInturf. Opposed: None. Motion carried.

Cemetery minutes: Minarik made a motion to approve the cemetery minutes from April 23, 2020, seconded by Minarik. Roll call. Voting in favor: Hamilton, Minarik, Cunningham, McQuiston and McInturf. Opposed: none. Motion carried.

Clerks/Treasurer's Report. Clerk discussed with the board on opening up the Village office to the public on a limited basis. Clerk had discussed with office staff prior and everyone was comfortable unlocking the front door at this time. The board reviewed the treasurer and investment report. These reports are kept on file in the Village Office.

Public Work's Director Report: Duane Hoffman gave his report. A copy of the Report is on file at the Village Office.

There being no further business, the meeting adjourned by unanimous consent at 8:54 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on May 18,

May 18, 2020
Oxford, Nebraska

2020 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.


Neal McInturf, Chairman of the Board


Becky Calderone, Village Clerk/Treasurer