

November 18, 2019
Oxford, Nebraska

A regular meeting of the Vice Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on November 18, 2019.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:05 P.M. and attendance was determined by Roll Call. Present were Scott Hamilton, Mike Minarik, Clint McQuiston and Neal McInturf. Absent: Chad Cunningham. Others present were Becky Calderone, Clerk/Treasurer, Duane Hoffman Public Works Director, and Angie Mitchell.

Board Chairman McInturf informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

Consent Agenda:

McQuiston made a motion to approve the minutes from October 7, 2019, seconded by Minarik. Roll call. Voting in favor: Hamilton, Minarik, McQuiston and McInturf. Opposed: None. Motion carried.

Minarik made a motion to approve the minutes from November 4, 2019, seconded by Hamilton. Roll call. Voting in favor: Hamilton, McQuiston, Minarik and McInturf. Opposed: None. Motion carried.

Claims for the period November 5 to November 18, 2019 as follows:

Village of Oxford Ag Valley Cooperative, Non-Stock \$538.49; Oxford Utilities \$3,994.53; CenturyLink \$84.67; Bankcard Processing Center \$1,328.05; State and Local Sales & Use Tax \$12.21; AFLAC \$41.80; Rob Bennett \$50.00; CAMAS Publishing \$105.84; Leonard C. Hoelting \$60.00; Integrity Home Inspection & Testing LLC \$490.00; Lacy Rice \$75.00; Robbin L. Lewis \$774.56; Matheson Tri-Gas, Inc. \$71.66; Darrel Paulson \$94.46; S & W Auto Parts Company \$199.79; Svoboda's Ace Hardware \$16.98; Verizon Wireless \$22.94; Wilbur-Ellis Company LLC \$141.13; Wages \$1,757.53; Total \$9,859.64.

Village of Oxford – Utilities Federal Tax Deposit \$3,374.10; Principal Financial Group \$1,581.85; NE Child Support \$248.77; Ag Valley Cooperative, Non-Stock \$1,177.06; Oxford Utilities \$1,402.02; Bankcard Processing Center \$193.09; State and Local Sales & Use Tax \$5,154.15; AFLAC \$129.22; Rob Bennett \$150.00; CAMAS Publishing \$80.00; CenturyLink \$207.00; Dell Marketing L.P. \$13.99; Department of Energy \$3,709.92; Ed Hamilton \$52.42; Heath Hammond \$86.90; Ideal Laundry and Cleaners, Inc. \$131.87; Mid-Nebraska Individual Services \$300.00; Nebraska Rural Water Assoc. \$150.00; Darrel Paulson \$27.50; S & W Auto Parts Company \$371.65; Stamford Service LLC \$291.00; Svoboda's Ace Hardware \$4.28; Jennifer Vacura \$400.00; Wages \$8,213.13; Total \$27,859.92.

Hamilton made a motion to approve the claims, seconded by Minarik. Roll call. Voting in favor: McQuiston, Hamilton Minarik and McInturf. Opposed: None. Motion carried.

Trustee Absences: McQuiston made a motion to approve the absences of Hamilton and Cunningham for 10/7/2019, seconded by Minarik. Roll call. Voting in favor: Minarik, McQuiston and McInturf. Abstained: Hamilton. Opposed: None. Motion carried.

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McQuiston made a motion to approve the absence of Minarik on 10/21/2019, seconded by Hamilton. Roll call. Voting in favor: McQuiston, Hamilton and McInturf. Abstained: Minarik. Opposed: none. Motion carried.

Minarik made a motion to approve the absence of McQuiston 11/4/2019, seconded by Hamilton. Roll call. Voting in favor: Minarik, Hamilton and McInturf. Abstained: McQuiston. Opposed: None. Motion carried.

WCNDD Dues: Hamilton made a motion to approve the prorated membership dues to WCNDD, in the amount of \$1,025.00, seconded by McQuiston. Roll call. Voting in favor: Hamilton, Minarik, McQuiston and McInturf. Opposed: None. Motion carried.

Year end gifts: McQuiston made a motion to approve the year end gifts as presented, seconded by Minarik. Roll call. Voting in favor: McQuiston, Hamilton, Minarik and McInturf. Opposed: none. Motion carried.

Cemetery Minutes: Minarik made a motion to accept the cemetery minutes from 10/30/2019, seconded by Hamilton. Roll call. Voting in favor: Minarik, McQuiston, Hamilton and McInturf. Opposed: none. Motion carried.

Resignation: Minarik made a motion to accept the resignation of Kelly Gillen on the CEC board, while acknowledging the time and effort she has contributed, seconded by Hamilton. Roll call. Voting in favor: Hamilton, Minarik, McQuiston and McInturf. Opposed: None. Motion carried.

CEC Minutes: Minarik made a motion to accept the minutes from 10/1/2019 and 11/6/2019 from the CEC, seconded by McQuiston. Roll call. Voting in favor: McQuiston, Minarik, Hamilton and McInturf. Opposed: None. Motion carried.

Village Engineer: the board discussed the possibilities of adding Miller and Associates as Engineers. Discussion was also held on keeping Olsson's for all the utilities. More information will be gathered from both parties before any decisions will be made.

Clerks/Treasurer's Report: Clerk updated that the judge in Harlan County signed the order finalizing ownership of Lot 13, East Oxford. The board reviewed the treasurer and investment reports. Copies of the reports are on file at the Village Office.

Public Work's Director Report: Duane Hoffman gave his report. A copy of the Report is on file at the Village Office.

There being no further business, the meeting adjourned by unanimous consent at 8:11 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on November 18, 2019 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from

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which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.



Neal McInturf, Chairman of the Board



Becky Calderone, Village Clerk/Treasurer