

November 21, 2022

Oxford, Nebraska

A regular meeting of the Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on November 21, 2022.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:01 P.M. and attendance was determined by Roll Call. Present were Scott Hamilton, Keithen Hamilton, Chad Cunningham and Clint McQuiston. Absent: Mike Minarik. Others present were, Angie Mitchell, Ed Hamilton and Becky Calderone, Clerk/Treasurer.

Board Chairman Clint McQuiston informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

Consent Agenda

Minutes November 7, 2022 were tabled

Claims for the period November 8, 2022 through November 21, 2022, are as follows:

Village of Oxford Oxford Utilities \$3,022.15; Credit Management Services Inc. \$101.04; State and Local Sales & Use Tax \$9.31; Bankcard Processing Center \$256.72; Eakes Office Solutions \$423.45; LARM \$20,215.18; NMC, Inc. \$69.95; SYNCB/AMAZON \$951.49; Gale Shafer \$346.95; Titan Machinery – Holdrege \$409.43; TwoPturf, LLC \$150.00; Wages \$3,103.78; Total \$29,059.45..

Village of Oxford – Utilities Oxford Utilities \$1,678.01; CHS Inc. \$699.60; Dutton-Lainson Company \$648.00; Federal Tax Deposit \$3,914.44; Principal Financial Group \$1,977.88; Nebraska Child Support \$248.77; State and Local Sales & Use Tax \$3,828.74; Bankcard Processing Center \$776.43; Oxford Postmaster \$199.76; Becky Calderone \$23.75; Downey Drilling, Inc \$23,518.28; Heath Hammond \$361.00; LARM \$32,071.41; M.E.A.N. \$31,592.49; Oxford Supermarket \$65.01; Gale Shafer \$2,470.15; Twin Valleys Public Power Dist \$27.83; USA Blue Book \$117.78; Wages \$9,092.27; Total \$113,311.60.

Keithen Hamilton made a motion to approve the claims seconded by Scott Hamilton. Roll call. Voting in favor: Chad Cunningham, Scott Hamilton, Keithen Hamilton and Clint McQuiston. Opposed; None. Motion carried.

Trustee Absence: Keithen Hamilton and Chad Cunningham November 7, 2022 were tabled to the next meeting.

Ed Hamilton: Meter Reading Equipment: Ed Hamilton presented a change in the meter reading equipment to be ordered and asked for approval for a total amount of \$ 55,309.94 where one half will be paid in this fiscal year, with the remaining half to be paid in next fiscal year. The yearly software charge will be billed annually. Keithen Hamilton made a motion to approve the purchase, seconded by Chad Cunningham. Roll call. Voting in favor: Scott Hamilton, Chad Cunningham, Keithen Hamilton and Clint McQuiston. Opposed; None. Motion carried.

Request for funds for Defibrillator: Scott Hamilton made a motion to approve \$4,430, out of the general fund to the Oxford Rural Fire Protection District to go towards the purchase of a defibrillator, seconded by Keithen Hamilton. Roll call. Voting in favor: Chad Cunningham, Scott Hamilton, Keithen Hamilton and Clint McQuiston. Opposed: none. Motion carried.

Village Board meeting dates, time and frequency: The village board discussed changing of the regularly scheduled meetings to consolidate to one meeting per month on the second Monday at 5:30 p.m. The Village Board will formally need to approve a motion to pass an ordinance to make the changes, which will take place in January 2023. Upon occasion, when necessary, the Chairman can call a special meeting.

RESOLUTION 2022-11-21

VILLAGE OF OXFORD, NEBRASKA

A RESOLUTION ESTABLISHING A POLICY FOR THE PAYMENT OF CLAIMS PRIOR TO THE APPROVAL OF CLAIMS BY THE VILLAGE OF OXFORD BOARD OF TRUSTEES.

WHEREAS, on the regularly scheduled meetings as noted in the Village of Oxford Municipal Code Book, the Village of Oxford Board of Trustees approves claims submitted to the Village by various vendors, suppliers, contractors, and consultants; and

WHEREAS, it is sound fiscal policy to pay certain claims before the Village Board meeting of each month; and

WHEREAS, it is essential to the maintenance of the uninterrupted operation of local municipal government to pay certain claims prior to the Village Board meeting of each month; and

WHEREAS, the Village Board of Trustees desire to adopt a policy with respect to such claims.

NOW THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND VILLAGE BOARD OF TRUSTEES TO THE VILLAGE OF OXFORD, NEBRASKA, that: to maintain adequate fiscal policy safe guards and allow the payment of claims prior to approval by the Village Board, the Village Board of Trustees desire to adopt the following policy with respect to such claims:

PAYMENT OF CLAIMS:

- 1) Unless otherwise provided for it shall be the normal policy to submit a claim to the Village Board of Trustees for approval before payment is allowed.
- 2) Specific claims authorized for payment, prior to Board approval, without further action are:
 - a) Village employee payroll and all associated state and federal taxes;
 - b) Village employee benefits including, but not limited to pension, dental, vision, life insurance, and 125 cafeteria plan;
 - c) Utilities and postage
 - d) Contractual obligations of the Village for which material, labor, and services have been received;
 - e) Claims offering a discount for early payment;
 - f) Claims incurring a penalty for late payment;
 - g) Claims which would become delinquent; and,
 - h) Legal document filing fees
- 3) Other claims may be prepaid when authorized by the initials or signature, of all of the following:
 - a) Village Clerk/Treasurer
 - b) Public Works Director
 - c) Village Chairman

PASSED AND APPROVED THIS 21ST DAY OF NOVEMBER 21, 2022.

Scott Hamilton made a motion to approve resolution 2022-11-21, seconded by Keithen Hamilton. Roll call. Voting n favor: Keithen Hamilton, Scott Hamilton, Chad Cunningham and Clint McQuiston. Opposed: none. Motion carried.

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Service Agreement with Olsson: Chad Cunningham made a motion to approve the Service Agreement, seconded by Scott Hamilton. Roll call. Voting in favor: Chad Cunningham, Keithen Hamilton, Scott Hamilton and Clint McQuiston. Opposed: none. Motion carried.

Close CDBG Bank account with South Sentral State Bank: Keithen Hamilton made a motion to close the bank account ending in 468 with South Central State Bank, seconded by Chad Cunningham. Roll call. Voting in favor: Scott Hamilton, Chad Cunningham, Keithen Hamilton and Clint McQuiston. Opposed: None. Motion carried.

Planning and Zoning Minutes: Keithen Hamilton made a motion to approve the minutes from October 26, 2022, seconded by Scott Hamilton. Roll call. Voting in favor: Keithen Hamilton, Chad Cunningham, Scott Hamilton and Clint McQuiston. Opposed: None. Motion carried.

RESOLUTION 2022-11-21 (2)

WHEREAS, the Village of Oxford has provided weed and or nuisance abatement for cost to the residents of Oxford; and,

WHEREAS, a request was made for release of liens placed by the Village of Oxford on LT 13 BLK 5, OT Oxford;

NOW, THEREFORE, BE IT RESOLVED, by the Chairman and the Board of Trustees of the Village of Oxford, Nebraska:

That the following assessments be released on the above referenced

Assessment in the amount of One hundred thirty and 8 cents (\$130.08) dated the 10th day of November, 2010 and recorded on the 17th day of November, 2010 #985 in Book B16, Page 669 in the Clerk's office of Furnas County, Nebraska.

Assessment in the amount eighty-two dollars and fifty-nine cents, (\$82.59) dated the 14th day of March, 2013 and recorded on the 18th day of March, 2013 #264 in Book B18, Page 824 in the Clerk's office of Furnas County, Nebraska.

Assessment in the amount of two hundred ten dollars and sixty-five cents, (\$210.65) dated the 30th day of October, 2015 and recorded on the 10th day of November, 2015 #908 in Book B20, Page 289 in the Clerk's office of Furnas County, Nebraska.

Assessment in the amount of ninety dollars and thirty-four cents (\$90.34) dated the 6th day of February, 2018 and recorded on the 7th day of February, 2018, #18-102 in Book B21, Page 307 in the Clerk's office of Furnas County, Nebraska.

Assessment in the amount of three hundred fifty dollars and no/00, (\$350.00), dated the 24th day of September 2019 and recorded on the 27th day of September 2019, #19-782 in Book B22, Page 268 in the Clerk's office of Furnas County, Nebraska.

Assessment in the amount of one hundred dollars and no/00, (\$100.00), dated the 9th day of November 2020 and recorded on the 12th day of November, 2020, #20-903 in Book B23, Page 27 in the Clerk's office of Furnas County, Nebraska.

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Assessment in the amount of forty dollars and no cents (\$40.00) dated the 5th day of November, 2021 and recorded on the 10th day of November, 2021, #21-984 in Book B23, Page 401 in the Clerk's office of Furnas County, Nebraska.

That the Village Clerk shall prepare each release, to be signed by the Village Chairman and recorded with the Furnas County Clerk.

THIS RESOLUTION PASSED AND APPROVED THIS 21st DAY OF November, 2022.

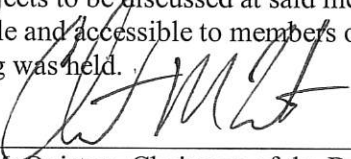
Chad Cunningham made a motion to approve resolution 2022-11-21 (2), seconded by Scott Hamilton. Roll call. Voting in favor: Chad Cunningham, Keithen Hamilton, Scott Hamilton and Clint McQuiston. Opposed: None. Motion carried.

Nuisance Abatement: The Village Board reviewed the map breakdown into 6 sections proposed by WCNDD. The agreed to have WCNDD start with blue southern section of town. A formal agreement will be presented to the board at a later date for approval.

Clerk's Report: A copy of the treasure and investment report is on file at the Office of the Village Clerk.

There being no further business, the meeting adjourned by unanimous consent at 8:03 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees on November 21, 2022 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.



Clint McQuiston, Chairman of the Board



Becky Calderone, Village Clerk/Treasurer