June 17, 2019
Oxford, Nebraska

A regular meeting of the Vice Chairman and Board of Trustees of the Village of Oxford was held in Open and Public session at the Village Office on June 17, 2019.

Notice of the meeting was given in advance by publication, a designated method for giving notice. Notice of the meeting was given to the Chairman and all members of the Board, and a copy of their acknowledgement of the agenda was communicated in the advance notice to the Chairman and Board of Trustees of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

The meeting was called to order at 7:08 P.M. and attendance was determined by Roll Call. Present were Clint McQuiston, Scott Hamilton, Mike Minarik, Chad Cunningham and Neal McInturf. Others present were Becky Calderone, Clerk/Treasurer and Duane Hoffman, Public Works Director, Angie Mitchell, Lisa Rhynalds and Carl Kramer, Mark Lueking, Dawn Haag, Stacey Henry, Barb Knuth and Don Paulsen.

Board Chairman McInturf informed everyone present that there is one current copy of the Open Meetings Act posted on the east wall of the meeting room.

Consent Agenda:
Minutes from June 3, 2019:

Hamilton made a motion to approve the minutes, seconded by Minarik. Roll call. Voting in favor: Minarik, Hamilton, McQuiston and McInturf. Abstained: Cunningham. Opposed: None. Motion carried.

Claims: June 4 thru June 17, 2019

Village of Oxford Bruce Furniture & Floor Covering $1,992.00; Pinpoint Communications, Inc. $114.68; Corey Spencer $56.00; Oxford Utilities $4,389.06; State and Local Sales & Use Tax $157.72; CenturyLink $84.67; CASH $71.00; Ag Valley Cooperative, Non-Stock $1,458.76; Bankcard Processing Center $1,203.56; Bound Tree Medical, LLC $234.94; CALKINS LAW OFFICE $333.00; Oxford Standard $72.72; Chesterman Co. Bottling Co. $110.00; Dobberstein Roofing Co Inc $9,750.00; FYR-TEK, Inc. $325.00; Gillen Mowing Service $100.00; Holdrege Auto Parts, Inc. $39.95; Matheson Tri-Gas, Inc. $69.76; Oxford Supermarket $74.24; Paulsen Inc $363,394.62; Reliable Pest Control Services, Inc. $110.50; S & W Auto Parts Company $348.34; Sunbelt Rentals, Inc $643.90; Svoboda's Ace Hardware $216.27; TBO/Nebraskaland Tire $152.81; The Flagpole Company $93.90; Verizon Wireless $22.53; Wilbur-Ellis Company LLC $443.85; Jennifer Wasenius $139.10; Strayer Communications $260.00; Wages $5,909.50; Total $392,372.38.

Village of Oxford – Utilities Federal Tax Deposit $4,278.77; Nebraska Child Support Payment Center $248.77; Principal Financial Group $1,467.75; Pinpoint Communications, Inc. $199.86; Oxford Utilities $1,564.49; State and Local Sales & Use Tax $4,840.25; Estate of Mary Ellen Best $114.65; CASH $7.90; Ag Valley Cooperative, Non-Stock $1,442.47; Bankcard Processing Center $48.20; Oxford Standard $135.00; CHS Agri Service Center $104.48; CenturyLink $83.98; City of Holdrege $4,202.14; Department of Energy $3,596.19; Fox Insurance Services $100.00; Heath Hammond $23.75; Ideal Laundry and Cleaners, Inc. $79.92; Maguire Iron, Inc. $1,550.00; Mid-Nebraska Individual Services $300.00; Municipal Supply Inc of Nebraska $602.69; One Call Concepts Inc $23.05; Oxford Supermarket $41.76; Railroad Management Company III,LLC $235.41; Reliable Pest Control Services, Inc. $56.50; S & W Auto Parts Company $189.60; Stamford Service LLC $486.11; Sunbelt Rentals, Inc $2,575.68; Wages $8,396.42; Total $36,995.79.

Minarik made a motion to approve the claims seconded by McQuiston. Roll call. Voting in favor: Hamilton, Minarik, Cunningham, McQuiston and McInturf. Opposed: None. Motion carried.

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Trustee absence: Hamilton made a motion to approve the absence of Trustee Cunningham on June 3, 2019, seconded by McQuiston. Roll call. Voting in favor. McQuiston, Hamilton and McInturf.

Public Hearing: Special Use Permit and Zoning Variance submitted by Carl Kramer.
Chairman McInturf opened the Public Hearing at 7:15 p.m., and opened the floor for public comment. The minutes and recommendations submitted by the planning and zoning board were also discussed. After a period of public comment Chairman McInturf closed the Hearing at 7:53 p.m.

Planning and Zoning Minutes from May 30, 2019: Minarik made a motion to approve the minutes from the May 30th meeting, seconded by Cunningham. Roll call. Voting in favor: McQuiston, Cunningham, Minarik, Hamilton and McInturf. Opposed: None. Motion carried.

Planning and Zoning Minutes and recommendations for the special use permit and zoning variance of the June 10th meeting: Cunningham made a motion to approve the minutes and the recommendations set forth for the special use permit and zoning variance to be granted with certain conditions that were listed on a separate recommendation to the Village Board of trustees and were made a part of the public hearing and meeting, seconded by Hamilton. Roll call. Voting in favor: Minarik, McQuiston, Cunningham, Hamilton and McInturf. Opposed: None. Motion carried.

The clerk was instructed to contact the attorney to have the special use permit and variance drawn up. The document is to be recorded in the real estate records and will run with the land. In the event the current owner wishes to put it back to commercial, and not use it as an apartment, the special use permit will become null and void. If any owner would wish to turn it back into an apartment, or desire another use, they would have to re-apply for a special use permit at that time.

Chairman McInturf opened up the floor for Don Paulsen with a question in regards to his sewer system. Don Paulsen addressed the board with a concern that he did not feel he should be held responsible for any repairs to his sewer line where the construction crew had changed during the street paving project. Discussion was held, and the clerk was instructed to send the ordinance to the village attorney and gather some more information to which the trustees will be able to make a decision on how this could be handled at the next board meeting.

Resolution 2019-6-17: McQuiston made a motion to approve Resolution 2019-6-17 for the sale of 1007 Central to Duane and Becky Hoffman, from the bid awarded to them December 3, 2018, where in the conditions of the sale have now been fulfilled, and seconded by Hamilton. Roll call. Voting in favor: Cunningham, Minarik, McQuiston, Hamilton and McInturf. Opposed: None. Motion carried.

Clerk/Treasurer report: The Board reviewed the Treasurer and Investment reports which are on file at the Village Office.

Public Work's Director Report: Duane Hoffman gave his report. A copy of the Report is on file at the Village Office.

There being no further business, the meeting adjourned by unanimous consent at 8:40 p.m.

I, the undersigned, Village Clerk, of the Village of Oxford, Nebraska herby certify that the foregoing is a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees June 17, 2019 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the

meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public; posted during such meeting in the room in which such meeting was held.

Neal McInturf, Chairman of the Board

Becky Calderone, Village Clerk/Treasurer